



## GOOLE TOWN COUNCIL

### ALLOTMENT PROCEDURES 2013

#### SECTION ONE – GENERAL RULES AND REGULATIONS

**\*\* IN YOUR OWN INTEREST, READ YOUR TENANCY AGREEMENT CAREFULLY FOR FURTHER DETAILS. IF YOU ARE IN DOUBT ON ANY MATTER, OR REQUIRE ADVICE PLEASE CONTACT THE TOWN COUNCIL \*\***

- 1. PATHS** - The paths between the plots, together with the portion of the main road bordering them, must be kept clean and tidy at all times by the plot holders.
- 2. NUMBERING** - All plots should be numbered when initially laid out, after which it is the tenants responsibility to maintain or renew.
- 3. HOSEPIPES** - The use of hosepipes is strictly prohibited.
- 4. AIR RIFLES** - Under no circumstances can air rifles/catapults or any other form of shooting equipment etc be brought onto the allotment site.
- 5. ENTRY** - Tenants must gain access to the allotments by the entrances provided.
- 6. FIRES** - Tenants must use all alternative methods of disposal of garden waste and allotment rubbish in preference to a bonfire and where a bonfire is considered necessary, to have due consideration for wind direction and weather conditions in order to minimise any nuisance to surrounding allotment tenants and residents of nearby dwellings.

The bonfire must be attended to at all times until it is completely out and to extinguish the fire if the smoke plume is becoming a nuisance in any way.

Only burn allotment waste/materials which only produce minimal smoke, fumes, airborne ash and smell.

- 7. FRUIT TREES/BUSHES** - Brambles, blackcurrants, redcurrants and gooseberry bushes should not be planted at a distance of less than 6ft from any roadway or side footpath.
- 8. RUBBISH** - All rubbish must be disposed of in the correct manner, and under no circumstances must it be deposited or burned on the roadways, shrubberies or vacant plots. No rubbish of any description to be brought onto the site from outside.
- 9. WELLS** - No wells or sunken barrels etc are permitted.
- 10. ASBESTOS** - Asbestos must not be used on any part of the allotment.

#### SECTION TWO – POULTRY / LIVESTOCK KEEPING ON ALLOTMENT SITES

- 1.** A written application must be sent to the Operations Manager and his written consent given before any livestock is kept on the allotment.
- 2.** Livestock is permitted on all allotment sites.

Only pigeons, 6 fowl (only including chickens, ducks, max 2 geese, no cockerels) may be kept on allotment gardens.

3. The tenant shall keep all feed in closed and otherwise rodent proof containers. Hay and straw shall not be stored in the same shed.
4. The tenant shall deposit all manure and other residue emanating from the shed into a compost heap or into the plot where it must immediately be dug into the soil.
5. No dogs or horses are allowed to be kept on the allotment.

### **SECTION THREE – ALLOTMENT BUILDING REGULATIONS**

#### **1. GENERAL REGULATIONS**

These regulations shall apply from the beginning of April 2013 and rescind all previous regulations regarding the erection of buildings on the Council's allotments.

The new regulations shall not require the removal of any building which exist on the allotments, unless the building is in disrepair or a cause of complaint, but such buildings shall if so required be removed on transfer or expiration of the tenancy of the allotment.

The Council may, however, at any time require the owner of any building which is in disrepair or a source of complaint to remove or reconstruct the building in accordance with the regulations.

All buildings and structures on allotments must only be used in connection with the use and management of allotment plots.

**No building shall be erected on a Council allotment, nor any existing building altered until written application accompanied by a plan giving full dimensions of the proposed building, together with a specification of materials to be used in construction, has been submitted to and written approval received from the Town Council.**

#### **2. SITING OF BUILDINGS**

A 'Buildings Request Form' must be completed and submitted for approval for the erection of any structure, livestock and fence. All buildings shall be erected in the position authorised by the Operations Manager, or other authorised official of the Council.

In the case of any allotment which has a restricted width, is of a shape, or has site conditions which will not permit the regulation position to be observed, then the distances from the boundaries shall be modified in such a way as in the opinion of the Operations Manager to cause least inconvenience and loss of light to adjoining gardens and households.

#### **3. BUILDINGS AND OTHER STRUCTURES PERMITTED**

- A. Glasshouse/Polytunnel
- B. Tool shed
- C. Pigeon shed (where permitted)
- D. Fencing
- E. Chicken Coop/Chicken Run (where permitted)

The following specifications are for all allotment buildings and structures. The sizes indicated are the maximum for any plot.

##### **A. GLASSHOUSE/POLYTUNNEL**

Maximum 14ft (4.25 metres) long x 8ft (2.44 metres) wide

Maximum height above ground level – to ridge 8ft 6ins (2.6 metres) / to eaves 6ft 6ins (2 metres)

Construction – The framework shall be sectional; of good quality materials and covered with good quality polythene sheeting (see attached example).

**B. SHED**

Maximum 8ft (2.44 metres) long x 6ft (1.83 metres) wide

Maximum height above ground level should not exceed 6ft 6ins (2metres)

Construction – All materials used in the structures shall be of good quality and fit for the purpose for which it is used (see attached example).

**C. PIGEON SHED**

Maximum 18ft long x 8ft wide

Maximum height above ground level – 10ft

Construction – All materials used in the structures shall be of good quality and fit for the purpose for which it is used (see attached example).

If the floor is of wood, the underside of the floor joists shall be raised 6” (150mm) clear of the ground by supports of brick or other similar rot-proof material placed under the ends of the joists only. The area beneath the shed shall be enclosed with half inch wire netting and should not be used for the storage of any materials (see figure 3).

**D. FENCING**

Maximum height 6’ (1.83 metres) on all allotments apart from Grosvenor Avenue which is 4’.

Construction – All materials used in the structures shall be of good quality and fit for the purpose for which it is used. Pallets nailed together is not an acceptable standard (see attached example).

**E. CHICKEN COOP/CHICKEN RUN**

The minimum internal floor space for a Chicken Coop is 3sq.ft per bird that equates to a total maximum floor space of 18 sq.ft (i.e. a 4ft x 4.5ft coop will accommodate the maximum permitted number of 6 chickens).

The minimum external floor space (Chicken Run) per bird is 4sq.ft that equates to a total maximum floor space of 24 sq.ft (i.e. 5ft x 5ft run will accommodate the maximum permitted number of 6 chickens).

The Council reserves the right to change or modify these sizes in extenuating circumstances such as community use etc.

**\* Please note; these pictures are for example only and may not be to scale \***

**Maximum measurements and example of Chicken Coop and Run**



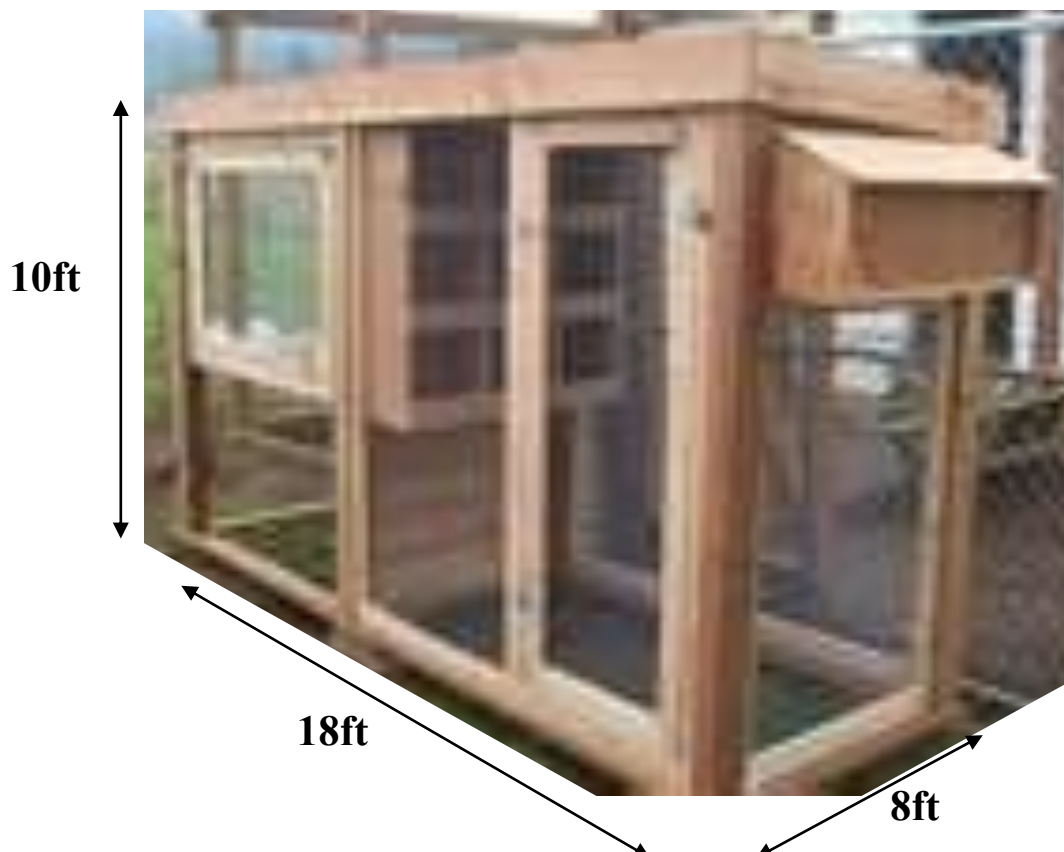
**Maximum measurements and example of Shed**



## Maximum measurements and example of Greenhouse



## Maximum measurements and example of Pigeon Shed



**Maximum measurements and example of Fencing**



**Maximum measurements and example of Polytunnel**

