

GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

Minutes of meeting held on 26th July, 2018 commencing at 7.03 pm.

PRESENT: Councillors Frost (In the Chair), G Boatman, M Boatman, Flynn, Harrison, Holbrough, Huntington, Jeffrey, Moore, O'Neil, Smith and Walker

OFFICERS: Mr B Robertson (Town Clerk)
Mrs S Howard (Responsible Finance Officer)
Mr C Studdy (Arts and Leisure Manager)
Ms A Bentley (Finance Admin Assistant)
Mrs C Brophy (Admin Assistant)

PR1740 **APOLOGIES**

Apologies for absence were received from Councillors Blackburn, Crawford, Head and Marshall.

PR1741 **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

No declarations of interest were received.

PR1742 **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE OF 21st June, 2018 AS APPROVED AT COUNCIL ON 5th July, 2018**

It was **RESOLVED** that the minutes of the Policy and Resources meeting held on 21st June, 2018 approved at Full Council on 5th July, 2018 be signed as a true record by the Chair (Councillor Frost).

This was **PROPOSED** by Councillor O'Neil and **SECONDED** by Councillor Moore.

PR1743 **REPORT OF THE RESPONSIBLE FINANCE OFFICER**

Members were in receipt of the following reports.

a. Monthly Payments – June, 2018

Councillor O'Neil **PROPOSED** that Members approve the schedule of payments for June, 2018.

This was **SECONDED** by Councillor Moore.

It was **RESOLVED** to **APPROVE** the payment for the month of June, 2018 totalling £105,930.95p.

b. 2018/2019 Income and Expenditure to 30th June, 2018.



Councillor Moore **PROPOSED** that Members approve the Officer's recommendation.

This was **SECONDED** by Councillor Holbrough.

It was **RESOLVED** to approve the Officer's recommendations.

PR1744 **REPORT OF THE ARTS AND LEISURE MANAGER (ALM)**

1. Arts Council Annual Submission 2017/18

Members were in receipt of the above report.

The Arts and Leisure Manager informed Members that last month he had submitted the Arts Council Annual Submission for 2017/18.

Councillor Smith stated that it was an excellent report, which Staff had taken a lot of time to complete. He expressed thanks to the Staff.

It was **RESOLVED** to **NOTE** the report.

2. Extension of Decorative Screens at front of Junction

Members were in receipt of the above report.

The Arts and Leisure Manager informed Members that planning consent for the installation of the new screens has been received. It is anticipated that the installation will take place week commencing 17th September.

It was **RESOLVED** to **NOTE** the report.

3. Re-submission to Goole Fields Windfarm Trust

The Arts and Leisure Manager informed Members that the re-submission for funding for School and community projects in respect of the bonfire, 2018, has been unsuccessful.

The initial reason for refusal was insufficient financial information detail. It has now been refused for other reasons. The Arts and Leisure Manager gave details.

The Arts and Leisure Manager asked Members to confirm if they wish to award the Licence for the funfair and foodstall operations to the same local operator as previously.

Councillor M Boatman **PROPOSED** that it should be awarded to the same local operator with the proviso that the £1000 the same rate as 2017 be charged.

This was **SECONDED** by Councillor O'Neil.

It was **RESOLVED** to **NOTE** the report and award the contract for the funfair and food Concession to the same local operator on the same terms and conditions as 2017.

4. Proposed Junction cinema ticket price change



Members were in receipt of the above report.

The Arts and Leisure Manager informed Members that the last change to cinema Tickets was in 2016 when concession prices stayed the same. He requested that Members Consider an increase in ticket price for concessions from £4.50 to £5.00. The child price will remain the same.

Councillor Frost stated that this would bring it into line with the previous increase.

Councillor Moore stated that the Arts and Leisure Manager had done an excellent job in exceeding all targets.

Councillor Frost thanked Arts and Leisure Manager.

Councillor Frost **PROPOSED** to **APPROVE** the Officers recommendation.

This was **SECONDED** by Councillor Moore.

It was **RESOLVED** to **APPROVE** the Officers recommendation.

PR1745 **ERADICATING SINGLE- USE PLASTICS IN GOOLE TOWN COUNCIL**

Members were in receipt of the above report of Councillor Smith.

Councillor Smith informed Members that he believed it was a good idea for Goole Town Council to take a strong lead from the start. He said that environmental issues were currently on people's minds. As a Council we could start small in a bid to become more environmentally friendly and build on this.

The Town Clerk stated that as a Council we hardly use any single use plastics.

Councillor Smith said that we should encourage not demand users of our buildings to cut down on single use plastics.

The Town Clerk agreed to write to the Cafe, Football teams and other users of the Council's facilities.

Councillor Smith **PROPOSED** to **APPROVE** the motion.

This was **SECONDED** by Councillor Moore.

It was **RESOLVED** to **APPROVE** the motion.

PR1746 **BECOMING A FAIRTRADE TOWN**

Members were in receipt of the above report.

The Town Clerk discussed the correspondence saying that Beverley is a Fairtrade town and it is something the East Riding has adopted.

Councillor M Boatman informed Members that Beverley has erected a plaque in



Wednesday market trying to promote their Fairtrade status.

The Town Clerk informed Members that he could liaise with colleagues in Beverley regarding the process of becoming Fairtrade.

Councillor O'Neil **PROPOSED** that in principle this was a good idea and should be explored further.

This was **SECONDED** by Councillor Holbrough.

It was **RESOLVED** that further details be acquired regarding the process involved in becoming a fairtrade town.

PR1747 **PARISH TRANSPORT CHAMPION NOMINATION**

Members were in receipt of the above correspondence.

Councillor Smith informed Members that his details had already been provided.

The Town Clerk said it was to reaffirm existing membership in accordance with GDPR and nominate a replacement for the late Councillor Green.

Councillor O'Neil **PROPOSED** nominating Councillor Walker.

Councillor Holbrough **SECONDED** the nomination.

It was **RESOLVED TO ACCEPT** the **PROPOSAL**.

It was **RESOLVED** that the press and public be excluded for the following item under the public bodies (admission to meetings act) 1960 in that it contains commercial information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

PR1748 **REPORT OF THE RESPONSIBLE FINANCE OFFICER**

c. Monthly Debtors Report

The Responsible Finance Officer informed Members that Debtor A are continuing to pay. The debt was originally £7,000 it is now down to £4,716.47.

The Responsible Finance Officer informed Members that Debtor B has now paid in full.

Debtor C will clear its debt by next month.

Debtor D still owes pitch hire from May and June.

Debtor E is on the report this time but only received an invoice a couple of days ago.

It was **RESOLVED** to **NOTE** the report.

PR1749 **APPLICATION FOR FLEXIBLE RETIREMENT**

Members were in receipt of the above report.

The Town Clerk stated that at the last meeting there was concern regarding how the Duties would be covered. He gave details of the duties of the proposed new post of Assistant Operations Manager. He proposed that the existing seasonal grounds maintenance post would need to become full time and that a grounds maintenance operative become a working chargehand.

Councillor Huntington queried whether the table was in accordance with NJC conditions as there would be significant changes next year.

The Town Clerk confirmed that the figures were from this year's NJC Spinal column points.

Councillor Huntington informed Members that after looking at the table, the Operations Managers salary is way above over the Assistant Manager's salary.

The Responsible Finance Officer stated that this included all oncosts ie pension and National Insurance contributions.

Councillor Huntington queried the employer contribution of £475.00 on existing Scale point 31.

The Town Clerk explained the three year actuarial valuation of the pension scheme, which determines the level of employer contributions.

Councillor O'Neill asked whether we were obliged to advertise internally.

The Town Clerk informed Members that both posts could be advertised at the same time.

Councillor Flynn asked the Town Clerk whether the relevant Officers were aware of the situation.

The Town Clerk informed Members that they had been fully consulted.

Councillor M. Boatman asked about the job description. Would it be affected by the Market closure as the Grounds Maintenance Manager currently supervises the Market Cleaners?

The Town Clerk stated that in terms of supervision virtually nothing would change.

The request for flexible retirement was agreed in principle.

Councillor Jeffreys proposed.

This was seconded by Councillor G Boatman.

Meeting concluded 7:40pm

*****END*****

