

**GOOLE TOWN COUNCIL**

**POLICY AND RESOURCES COMMITTEE**

**Minutes of meeting held on 25<sup>th</sup> July, 2019 commencing at 7.31pm.**

**PRESENT:** Councillors Flynn (In the Chair), Bailey, Boatman, Harrison, Head, B Jeffreys, D Jeffreys, Marshall, Moiser, Moore, Penn, Rospin, Turner, Walker and Vause.

**OFFICERS:** Mr. B Robertson (Town Clerk)  
Mrs S Howard (Responsible Finance Officer)  
Mr C Studdy (Arts & Leisure Manager)  
Mrs C. Brophy (Admin Assistant)

**PR1844**      **APOLOGIES**

Apologies for absence were received from Councillors Bottomley and Whitehead.

**PR1845**      **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

No declarations of interest were received.

**PR1846**      **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources meeting held on 20<sup>th</sup> June, 2019 approved as amended at Council on 4<sup>th</sup> July, 2019 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Penn and **SECONDED** by Councillor Moiser.

**PR1847**      **REPORT OF THE RESPONSIBLE FINANCE OFFICER**

Members were in receipt of the following report.

**A.      Monthly Payments – May & June 2019**

Councillor Penn queried a payment of £121.52 shortfall to Fisher Security Ltd.

The RFO stated that this was a catch up payment from the 1<sup>st</sup> April.

He also questioned £16,344.00 for tree planting to Landscape Botanical Ltd.

The RFO explained that this was covered by grants.

Councillor Penn also queried a payment of £50.00 for table cloths to Spin & Dry Ltd.

The RFO explained that this covered the cleaning of table cloths which had been loaned to a Charity event. She explained that the Charity is charged for the tables they loan from GTC.

Councillor Turner **PROPOSED** that Members **APPROVE** the Monthly payments of £134,914.85 for May and £95,252.10 for June 2019.

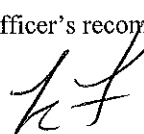
This was **SECONDED** by Councillor Penn.

It was **RESOLVED** to **APPROVE** the Monthly Payments for May & June 2019.

**B.      2019/20 Income and Expenditure 31<sup>st</sup> May 2019 & 30<sup>th</sup> June 2019.**

Councillor Turner **PROPOSED** that Members approve the Officer's recommendation.

This was **SECONDED** by Councillor Penn.



It was **RESOLVED** to **NOTE** the Officer's report for the periods ending 31<sup>st</sup> May and 30<sup>th</sup> June 2019.

**PR1848**

**REPORT OF THE ARTS & LEISURE MANAGER – POSSIBLE INSTALLATION OF HANDRAIL TO AUDITORIUM AISLE – INTERIM REPORT**

Members were in receipt of the above report.

The ALM updated Members saying that he had received a Health and Safety report that day from Peninsula our Health and Safety advisors, following a site visit earlier that week. Their recommendation is that it is not possible to install hand rails due to the space available. He informed Members that the only outstanding information is from the seating company who are visiting on the 9<sup>th</sup> September. The ALM stated that following this visit he will report back to Members.

Councillor Moore asked for a copy of building regulations and the report when received.

The ALM informed him that a copy would be available.

The Town Clerk stated that a link could be provided to the building regulations.

Councillor Penn said that building regulations take into account the amount of space required. He expressed his surprise that an isolated incident should be brought to Council.

Councillor Head stated that there had been two incidents. She said that she does not like the angle of the stairs and it is difficult to see them in the dark. She is surprised that vertical poles are not an option and asked would the width be suitable if aisle seats were removed.

The ALM informed Members that there is not physically enough space for a rail as there is nothing to attach one to.

Councillor Head asked why something can't be attached to the aisle seats similar to that on trains and buses. She said that following two incidents something needs doing to avoid a bad accident.

The ALM stated that because the seats are removable this can't be done, he is going to discuss the issue with Seating when they visit.

The Town Clerk informed Members that GTC has professional indemnity advice and cover with regard to Health and Safety and if that advice is ignored the insurance will be invalid.

Councillor Moore stated that the ALM is doing well at looking into the issue. He expressed surprise that someone in the theatre world does not have the answer. He said that he worries should there be an evacuation.

Councillor Moiser asked about the possibility of losing some of the seating.

The ALM replied that the seating is connected in twos and threes therefore it would be a massive engineering job to remove any. He informed Members that since the incident he had taken the advice of Peninsula Health and Safety and luminescent tape has been fixed to all stairs.

It was **RESOLVED** to note the report and await further information from the ALM on the issue.

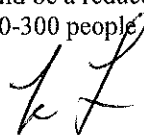
**PR1849**

**REPORT OF COUNCILLOR BOATMAN – CHANGE TO THE POLICY ON PARK HIRE**

Members were in receipt of the above report.

Councillor Boatman informed Members that this issue had only come to her attention due to a friend needing to use the West Park. She understood that the hire cost is £500.00.

The RFO informed Members that if this was a charity there would be a reduced fee. She explained that the facilities charges were set in January and a Charitable hire for 50-300 people would be charged at £53.06 with a £100.00 bond.



Councillor Boatman said that there must have been a misunderstanding. She thought the hirer would be happy to pay that amount.

Councillor Harrison stated that she was unaware that a bond had to be paid particularly as lots of different functions are held there. Councillors are currently trying to encourage lots of people to use the park.

A discussion took place regarding circulating facilities charges to all Councillors, which the RFO thought may be useful.

Councillor Penn asked whether the group involved had previously been charged when they used The Waterways. He questioned whether GTC's charges needed reviewing.

Councillor Head informed Members that a small fee is charged which goes towards cleaning up and making good facilities. She stressed that GTC is not a charity and these charges are not excessive and were agreed at Council.

**It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that it contains commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.**

PR1850

**REPORT OF THE ARTS & LEISURE MANAGER – PROGRAMME ASSESSOR'S REPORT FOR JUNCTION**

Members were in receipt of the above report.

The ALM briefly discussed the report with Members.

Councillor Moore **PROPOSED** that Members **NOTE** the Officer's report.

This was **SECONDED** by Councillor B Jeffreys.

Members **RESOLVED** to **NOTE** the Officer's report

The ALM left the meeting at this point.

PR1851

**MONTHLY DEBTORS**

Members were in receipt of the above report.

Councillor Head asked whether Debtor I is leaving the business.

The Town Clerk informed Members that the business is being sold to an employee and will continue trading under the same name. The existing owner is still aware that they will owe 10% of their final trading figures.

Councillor Moore queried Debtor A's debt, asking why it had risen.

The RFO explained that this was largely due to Business rates. Debtor A is due a large refund. The debt will be paid once this is received.

PR1852

**REPORT OF THE RESPONSIBLE FINANCE OFFICER & TOWN CLERK – WEST PARK CAFÉ**

Members were in receipt of the above report.

Included within the report was a report from the Head of Service at the Moorlands.

Councillor Head read a statement to Members saying that following the negotiation meeting of 6<sup>th</sup> June, nothing has been resolved. She said that this needs a line drawing under it with the debt being wiped out other than the small utility bill.

A discussion took place regarding the licence which the Town Clerk informed Members was based on the licence for the Walkway café/bar.

Councillor D Jeffreys pointed out the highlighted items on the contract and asked about a new contract for 2019.

The Town Clerk informed Members that notice to quit was given prior to a new contract being signed.

Councillor D Jeffreys asked why the issue with the floor had not been sorted.

The Town Clerk stated that the floor only became defective at Christmas when it became a Health and Safety issue. The floor was then fixed as soon as possible given that contractors did not work over the Christmas and New Year period.

Further discussions took place regarding the missing items and the financial situation of the Moorlands and West Park Café.

Councillor Head made three proposals to Members in order to move forward with the issue: -

1. That Members note but do not accept the updated contract, and the statements of the Caterer. The veracity of the so called purchase list is at odds with the veracity of their financial accounts and they both cannot be correct.

This was **PROPOSED** by Councillor Head and **SECONDED** by Councillor D Jeffreys.

Members voted: - 12 in favour  
3 against

2. That the missing goods to a value of £5,000.00 belonged to Goole Town Council not Green Team. Therefore, it is not for this Council to accept or decline an offer made to Green Team.

This was **PROPOSED** by Councillor Head and **SECONDED** by Councillor B Jeffreys.

Members voted: - 12 in favour  
3 against

3. That this Council close this matter and have no further dealings with the Trustees and Management of the Moorlands other than to continue the recovery of the small utility debt acknowledged and outstanding.

This was **PROPOSED** by Councillor Head and **SECONDED** by Councillor Marshall.

Members voted: - 9 in favour  
3 against  
3 abstained

Councillor Walker **PROPOSED** an amendment to option 3. This was to remove 'have no further dealings with the Trustees and Management of the Moorlands'.

This was **SECONDED** by Councillor Boatman.

Members voted: - 4 in favour  
10 against  
1 abstained

Members **RESOLVED** to accept Councillor Head's **PROPOSAL**.

**Meeting concluded 8.45 pm**

\*\*\*\*\*

