

**GOOLE TOWN COUNCIL**

**POLICY AND RESOURCES COMMITTEE**

**Minutes of meeting held on 18<sup>th</sup> June, 2020 commencing at 7.39pm.**

**PRESENT:** Councillors Whitehead (In the Chair), Bailey, Bottomley, Boatman, Head, B Jeffreys, D Jeffreys, Moiser, Moore, Turner and Walker.

**OFFICERS:** Mr. B Robertson (Town Clerk)  
Ms. Stacey Norfolk (Responsible Finance Officer)  
Mr Charlie Studdy (Arts & Leisure Manager)  
Mrs Nicola Dixon (Youth and Community Arts Co-Ordinator)  
Mrs C. Brophy (Admin Assistant)

**PR1946** **APOLOGIES**

Apologies were received from Councillors Flynn, Harrison, Marshall, Penn, Raspin and Vause.

**PR1947** **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest.

At the request of Councillor Whitehead, Councillors observed a one-minute silence to acknowledge the passing of Dame Vera Lynn.

**PR1948** **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources meeting held on 23<sup>rd</sup> April, 2020 approved under the scheme of delegation on 7<sup>th</sup> May, 2020 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Turner and **SECONDED** by Councillor D Jeffreys.

**PR1949** **REPORT OF THE RESPONSIBLE FINANCE OFFICER**

Members were in receipt of the following reports.

(a) Monthly Payments – April & May, 2020

Councillor D Jeffreys queried the amounts of £233.82 and £3272.83 paid to DN Electrical Ltd.

The RFO informed Members that the £233.82 was to repair/replace the sensor on the automatic lights in the ladies' toilets. The £3272.83 was for an Inspection report which is a Statutory requirement.

Councillor Head **PROPOSED** that Members **APPROVE** the schedule of payments for April & May, 2020.

This was **SECONDED** by Councillor B Jeffreys.

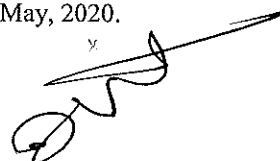
It was **RESOLVED** to **APPROVE** the schedule of payments for April, 2020 totaling £89,824.18 and May, 2020 totaling £88,753.82.

(b) Monthly bank reconciliation & Bank statement – April & May, 2020.

Councillor B Jeffreys **PROPOSED** that Members **APPROVE** the bank reconciliation for April & May, 2020.

This was **SECONDED** by Councillor Moiser.

It was **RESOLVED** to **APPROVE** the bank reconciliation for April & May, 2020.



(c) Monthly Income & Expenditure – May, 2020

Councillor Moore **PROPOSED** that Members **NOTE** the report for the period ending 31<sup>st</sup> May, 2020.

This was **SECONDED** by Councillor B Jeffreys.

It was **RESOLVED** to **NOTE** the report for the period ending 31<sup>st</sup> May,2020.

(d) Appointment of Internal Auditor for the financial year ending 31<sup>st</sup> March, 2021

Members are recommended to re-appoint Richard Dixon as the Internal Auditor for 2020/21.

Councillor Head **PROPOSED** that Members re-appoint Richard Dixon as the Internal Auditor for 2020/21.

This was **SECONDED** by Councillor Moore.

It was **RESOLVED** that Members re-appoint Richard Dixon as the Internal Auditor for 2020/21.

**PR1950** **REPORT OF THE ARTS & LEISURE MANAGER – UPDATE ON JUNCTION LOCKDOWN**

Members were in receipt of the above report.

Councillor Moore stated that all Officers are currently in an extremely difficult position. He thanked The ALM for all his hard work and for an excellent report.

Several Members including Councillor Head, Whitehead and D Jeffreys agreed with Councillor Moore stating that the report is 'clear and concise' and that the ALM is doing an excellent job under very difficult circumstances.

The ALM informed Members that it is very difficult to get clarity on anything at the moment. He said that six live show bookings have currently been withdrawn for the Autumn Season. He has grave concerns regarding anything going ahead in the Autumn Season. He is awaiting more guidance from the 4<sup>th</sup> July.

The ALM told Members that he would pass on Councillors thanks to his team who are all working extremely hard to make the best of things behind the scenes.

Members **RESOLVED** to note the report.

**PR1951** **REPORT OF THE YOUTH & COMMUNITY ARTS CO-ORDINATOR**

Members were in receipt of the above report.

Councillor Whitehead stated that it is very good to see online groups taking place.

Councillor Moore agreed saying that it is extremely important and an excellent initiative particularly under such difficult times and conditions.

On Behalf of all Councillors he thanked The Youth & Community Arts Co-Ordinator for her hard work.

Members **RESOLVED** to note the report.

It was **RESOLVED** that the press and public be excluded for the following item under the public bodies (admission to meetings act) 1960 in that it contains commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council



**PR1952 MONTHLY DEBTORS – MAY, 2020**

Members were in receipt of the above report.

The RFO informed Members that Debtor A/D made a payment of £5,314.98 in May which has brought the debt down considerably. They are awaiting a secure key for one of their accounts prior to making another payment, this will again reduce the debt significantly.

Councillor Head asked whether the debt is constantly increasing, also whether the Council is still carrying out admin work for them.

The RFO answered that the debt is increasing as they are charged monthly for utilities. The Council charges a small amount per month, approx. £30, for administering the wages.

Councillor Turner asked whether Debtor A/D is eligible for any Government grants.

The RFO explained that they possibly qualified for the Business Interruption Loan.

Councillor Whitehead stated that the debt going down is good for both Debtor A/D and the Council. Concerns had previously been raised as to their ability to pay during the current pandemic.

Debtor F is a new company whose staff have been furloughed. This debt is a matter of timing, the payment will show next month.

Members discussed Debtor G. This debt is again largely due to the pandemic.

The RFO informed Members that Debtor B has been referred to Money Claims Online. This can't be pursued further until the Courts reopen. On being asked if the Council will receive any payment in the end, The RFO stated that Debtor B is still running a business and it won't cost us £1472.95 (the amount owed) to pursue it.

Councillor Head **PROPOSED** that Members **NOTE** the report.

This was **SECONDED** by Councillor B Jeffreys

It was **RESOLVED** to **NOTE** the Officer's Report.

**Meeting concluded at 8.09pm**

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