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**GOOLE TOWN COUNCIL**

**POLICY AND RESOURCES COMMITTEE**

**Minutes of meeting held on 29<sup>th</sup> October, 2020 commencing at 7.30pm.**

**PRESENT:** Councillors Flynn (In the Chair), Bailey, Boatman, Bottomley, Head, B Jeffreys, D Jeffreys, Moiser, Raspin, Turner and Walker.

**OFFICERS:** Mr. B Robertson (Town Clerk)  
Ms. Stacey Norfolk (Responsible Finance Officer)  
Mrs Lauren Cowdery (Marketing Manager)  
Mrs C. Brophy (Admin Assistant)

**PR1976** **APOLOGIES**

Apologies were received from Councillors Harrison, Marshall, Moiser, Penn, Vause and Whitehead.

**PR1977** **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

Councillor D Jeffreys declared a non-pecuniary interest in Agenda item no. PR1983 – As Vice Chair of the VPG CIC.

Councillor J Head declared a non-pecuniary interest in Agenda item no. PR1983 – As Chair of the VPG CIC.

**PR1978** **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Meeting held on 17<sup>th</sup> September, 2020 approved at Council on 8<sup>th</sup> October, 2020 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Turner and **SECONDED** by Councillor Head.

**PR1979** **REPORT OF THE RESPONSIBLE FINANCE OFFICER**

Members were in receipt of the following reports.

(a) Monthly Payments – September, 2020

Councillor Turner queried the payment of £360.00 to GBS Skips & Waste Ltd for the hire of a skip.

The RFO explained that the skip was hired to empty the Market Hall prior to being handed back to ERYC.

The Town Clerk added that the skip needed emptying several times.

Councillor Boatman **PROPOSED** that Members **APPROVE** the schedule of payments for September, 2020.

This was **SECONDED** by Councillor D Jeffreys.

It was **RESOLVED** to **APPROVE** the schedule of payments for September, 2020 totaling £94,400.88.

(b) Monthly bank reconciliation & Bank statement – September, 2020.

Councillor Head **PROPOSED** that Members **APPROVE** the bank reconciliation for September, 2020.

This was **SECONDED** by Councillor D Jeffreys.

It was **RESOLVED** to **APPROVE** the bank reconciliation for September, 2020.

(c) Monthly Income & Expenditure – September, 2020

Councillor Head **PROPOSED** that Members **NOTE** the report for the period ending 30<sup>th</sup> September, 2020.

This was **SECONDED** by Councillor D Jeffreys.

It was **RESOLVED** to **NOTE** the report for the period ending 30<sup>th</sup> September, 2020.

**PR1980** **PAUL TRIPP, HEAD OF STREETSCENE SERVICES, EAST RIDING OF YORKSHIRE COUNCIL  
TO DISCUSS STREET CLEANING**

The Town Clerk informed Members that Mr Tripp was unavailable to attend the Meeting and had asked for written questions to be forwarded to him.

A discussion took place amongst Members regarding what Street Cleaning entails and what ERYC provides.

Councillor Raspin informed Members that more resources are needed. He said that the situation has improved slightly however he would like some advice from Mr Tripp.

Councillor D Jeffreys suggested asking Matt Gent to advise on any prosecutions in the Goole area.

After some discussion, the Town Clerk informed Members that Mr Tripp had been aware that the Meeting was taking place via Zoom, Members agreed to invite him again to the next P & R Meeting.

**PR1981** **RECOMMENDATIONS OF THE ENVIRONMENTAL WORKING PARTY**

Members were in receipt of the above report

The Marketing Manager informed Members that the Environmental Working Party is made up of Councillors, Admin Staff and Grounds Maintenance Staff. The aim of the Party is to ensure the Council is working to become more environmentally friendly. The group was formed approximately 18 months ago. Councillor Moiser has attended all Meetings.

Some discussion took place regarding which other Councillor is on the Party. It was thought to be Councillor Whitehead.

The Town Clerk suggested that a substitute for Councillor Whitehead be found as it was suggested that she works long hours and may be unable to attend the Meetings.

Councillor D Jeffreys informed Members that he is on the Climate Committee at ERYC and would be happy to be part of the group.

Councillor Head **PROPOSED** that Councillor D Jeffreys becomes a substitute for Councillor Moiser or Councillor Whitehead if required. She told Members that she would speak to Councillor Whitehead and ask whether she would like Councillor D Jeffreys to take over.

This was **SECONDED** by Councillor Bailey.

The Marketing Manager informed Members that the Working Party has prioritised a programme of replacing and upgrading lighting to LED across all GTC sites, some of which have already been done. This will result in a financial saving of over £10,000 per year.

Members were requested to approve the recommendation of the Working Party for £5,000 to be released from Reserves to fund the replacement and upgrading of GTC lighting and the upgrade of the Junction building Management system (BMS) to allow for dynamic climate control, over a 12-month period.

Councillor Moore **PROPOSED** that Members **APPROVE** the recommendation.



This was **SECONDED** by Councillor Boatman.

It was **RESOLVED** that the recommendation of the Environmental Working Party be **APPROVED**.

**PR1982 UPDATE FROM EAST RIDING WARD COUNCILLORS B JEFFREYS AND D JEFFREYS**

Councillors asked for a written report to be provided prior to the next Meeting. They also asked Councillor Coulthick whether he could provide a report on behalf of himself and Councillor Handley.

It was agreed to await the reports and discuss the updates at the next Meeting.

**It was RESOLVED that the press and public be excluded for the following item under the public bodies (admission to meetings act) 1960 in that it contains commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.**

**PR1983 MONTHLY DEBTORS – SEPTEMBER, 2020**

Members were in receipt of the above report

Councillor Head asked the RFO what Debtor G owes.

The RFO explained that the report goes up to the end of September. A payment of £656.45 has been paid in October which leaves an outstanding amount of £867.74.

The RFO informed Members that a judgement request to the Courts has been made against Debtor B.

Councillor D Jeffreys asked whether Debtor A's debt is due to timing.

The RFO informed Members that some payments have now been made.

When asked about Debtor H the Town Clerk informed Members that this has been paid.

Councillor Moore asked for a letter of thanks to be sent to Carlisle DIY for sponsoring plants for the roundabout.

Councillor Flynn asked the RFO when the contribution from ERYC for CCTV is due.

The RFO answered that they have been reminded as it is normally paid in January. She believes that the delay is partly due to the fact that people are working from home.

Members **RESOLVED** to **NOTE** the report.

**Meeting concluded at 7:51pm**

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