

GOOLE TOWN COUNCIL
POLICY AND RESOURCES COMMITTEE

Minutes of meeting held on 15th July, 2021 commencing at 8.38pm.

PRESENT: Councillors Flynn (In the Chair), Bailey, Bottomley, Handley, Harrison, D Jeffreys, Moore, Moiser, Raspin, Turner, Vause and Walker.

OFFICERS: Mr B. Robertson (Town Clerk)
Mr Graham Whitehead (Arts Programme Manager)
Mrs Nicola Dixon (Youth & Community Arts Co-ordinator)
Mrs C. Brophy (Admin Assistant)

PR2059 APOLOGIES

Apologies were received from Councillors Boatman, B Jeffreys, Marshall, Penn and Whitehead.

PR2060 TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE

No declarations of interest were received

PR2061 MINUTES

It was **RESOLVED** that the minutes of the Policy and Resources Meeting held on 17th June, 2021 approved at Council on 1st July, 2021 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Moore and **SECONDED** by Councillor D Jeffreys.

PR2062 REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK

Members were in receipt of the following reports.

(a) Monthly Payments – June, 2021

This item was withdrawn.

PR2063 (b) Application for Business Credit Card

Councillor Handley **PROPOSED** that Members **APPROVE** the request for a business credit card.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **APPROVE** the request for a business credit card.

PR2064 REPORT OF THE YOUTH & COMMUNITY ARTS CO-ORDINATOR

Members were in receipt of the above report.

The Youth & Community Arts Co-ordinator informed Members that we have been successful in obtaining funding from ERYC from their Holiday Activity and Food Programme. The grant is for £12,600.

The programme of arts activities spans the summer holidays and is offered to children and young people in receipt of free school meals. The arts activities include drama, dance and film-making. A meal is included



with each session. Those eligible can book through the East Riding portal.

Councillor Flynn congratulated the Youth & Community Arts Co-Ordinator on a job well done.

Members agreed to note the report.

PR2065 **REPORT OF THE ARTS PROGRAMME MANAGER – EXTERIOR SCREENS**

Members were in receipt of the above report

The Arts Programme Manager (APM) explained the report to Members. All screens are now in need of maintenance. He outlined three options for consideration by Members. The recommended option – Option 1, will place the additional screens outside Junction in front of the café window area into storage for a short period of time. This will support café trade with improved outdoor seating, the demand for which has heightened during the ongoing Covid 19 pandemic.

Anti-social behaviour will be closely monitored and screens can be reinstated if necessary. This is also the lower cost option.

Councillor Bailey **PROPOSED** that Members **APPROVE** the Officer's recommendation and adopt Option 1 – To place screens into storage for a short period.

This was **SECONDED** by Councillor Moiser.

It was **RESOLVED** that Members **APPROVE** the Officer's recommendation and adopt option 1 – To place screens into storage for a short period.

PR2066 **REPORT OF THE TOWN CLERK – PROPOSAL FOR CHRISTMAS EVENT**

Members were in receipt of the above report

The Town Clerk discussed the report informing Members that we are hopeful that this year's Christmas lights switch on event will go ahead. Should this happen, expressions of interest have been received regarding holding a Dickensian Market as part of the event.

The Town Clerk and Councillor Handley will look into the organization of this which will hopefully be a three-day event. Funding can be sought from a number of Covid recovery funds including Welcome Back Fund, Do It For East Yorkshire and Love Your High Street. Formal approval is required to seek funding.

Councillor Bailey **PROPOSED** that Members **APPROVE** bids for the event.

This was **SECONDED** by Councillor Bottomley.

It was **RESOLVED** that Members **APPROVE** bids for the event.

It was **RESOLVED** that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

PR2067 **MONTHLY DEBTORS – JUNE, 2021**

Members were in receipt of the above report.

The Town Clerk informed Members that both Debtor A and Debtor B were due to timing issues.



PR2068 CLOSURE OF HSBC IN GOOLE

Members were in receipt of the above report.

Due to the closure of HSBC in Goole on 9th July, 2021 Goole Town Council is having to seek an alternative to the existing banking arrangements. The RFO/Deputy Town Clerk has made recommendations and requires approval from Members to go ahead.

A conversation took place regarding supporting local banks with some Members unhappy with the proposed procedures.

When asked how long it would take to tender for a new bank, the Town Clerk answered that it could take several months.

Councillor Bailey **PROPOSED** that Members note the report and approve the procedures.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that Members note the report and approve the procedures.

PR2069 REPORT OF THE PERSONNEL WORKING PARTY – JOB EVALUATIONS

Members were in receipt of the above report.

The Personnel Working Party met in July to consider proposals from external consultants to undertake a full Council review of its staffing structure and grading. It recommended that should the Council wish to proceed with an organisational review and job evaluation exercise, it appoints the Local Council Consultancy (LCC) to undertake the task.

Councillor Moore asked whether the union would be involved with the process and stated that he would urge not moving away from the Green Book.

The Town Clerk informed Members that should the LCC be used, they would abide by the Green Book.

Councillor Walker informed Members that he sits on the Personnel Working Party. They considered whether a review should be undertaken and who should carry it out. As Ellis Whittam would not comply with the Green Book, it was decided to go with the cheaper option, LCC.

Councillor Bailey **PROPOSED** that the Council proceed with an organisational review and Job Evaluation exercise and appoint the Local Council Consultancy to undertake the task.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that the Council proceed with an organisational review and Job Evaluation exercise and appoint the Local Council Consultancy to undertake the task.

PR2070 REPORT OF THE RFO – OLD GOOLE GALA – FUNDING REQUEST

Members were in receipt of the above report.

Councillor Vause informed Members that the Committee currently has only £900 in its fund. They have no public liability insurance and also need a marquee. They are requesting funding assistance from Goole Town Council.

A discussion took place about the need for the Council to support Old Goole Gala, an event which has taken place for many years.

The Town Clerk informed Members that the Council has previously given £2000. In the past, this has been allocated from our Section 137 budget which enables Councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure powers. This has been queried by the Auditor and this budget head can no longer be used for this. In accordance with Standing Orders, £1000 can be vired between

budget heads where there is an identified underspend.

The Town Clerk informed Members that they needed to agree where the money is taken from.

Members discussed various options saying that the usual £2000 at the very least should be given. They discussed the use of the car boot money however much of this has been spent on new benches for the park.

Councillor Handley **PROPOSED** that financial assistance be granted by virement from other budget heads and £400 from the car boot money.

This was **SECONDED** by Councillor Harrison.

It was **RESOLVED** that financial assistance be granted by virement from other budget heads and £400 from the car boot money.

PR2071 REPORT OF THE TOWN CLERK – POLICY ON HOMEWORKING

Members were in receipt of the above report.

As some Members were not in receipt of this report, it was deferred until the next Policy and Resources Meeting.

Meeting concluded at 9.08pm

A handwritten signature in black ink, appearing to be 'K. H.', is written in the center of the page.