

GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

Minutes of meeting held on 16th December, 2021 commencing at 7.17pm.

PRESENT: Councillors Flynn (In the Chair), Bailey, Handley, Harrison, D Jeffreys, Marshall, Rospin, Walker and Vause.

OFFICERS: Mr B. Robertson (Town Clerk)
Mr G. Whitehead (Arts Programme Manager)
Mrs C. Brophy (Admin Assistant)

PR2100 **APOLOGIES**

Apologies were received from Councillors Boatman, Bottomley, B Jeffreys, Moiser, Penn, Turner and Whitehead.

PR2101 **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest

PR2102 **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Meetings held on 21st October and 18th November, 2021 approved at Council on 4th November, 2021 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor D Jeffreys and **SECONDED** by Councillor Walker.

PR2103 **REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following reports.

(a) Monthly Payments – October & November, 2021

Members were recommended to approve the schedule of payments for October & November, 2021.

Councillor Marshall queried two payments for refreshments paid to the Green Team in October.

The APM informed Members that this was for refreshments for the brass band concerts during the Summer.

Members queried an amount paid for bins in the October, 2021 payments schedule. It was agreed to consult The RFO/deputy town Clerk and defer the approval of the schedule of payments for October, 2021 until the next P&R Meeting in January, 2022.

Councillors queried some payments on the schedule of payments for November, 2021.

Councillor D Jeffreys asked about the payment of £684.00 to SJ Bristow.

The Town Clerk informed Members that this was for skip hire.

Councillor Marshall asked about two payments, £4584.00 for various and £4008.00 for picnic benches to Streetscape.

The Town Clerk informed Members that this was for the picnic benches procured by Councillor B Jeffreys.



Councillor Raspin asked about several payments to Kingston Technologies.

These were for the purchase and installation of new computers.

Councillor Raspin also asked about a payment to the Briarcroft Hotel for accommodation.

The APM informed Members that this is payment for accommodation for live acts, in agreement with their Contracts for appearing at Junction.

Councillor Bailey **PROPOSED** that Members **APPROVE** the schedule of payments for November, 2021.

This was **SECONDED** by Councillor Raspin.

It was **RESOLVED** to **APPROVE** the schedule of payments for November, 2021 of £151,344.66.

(b) Monthly Bank Reconciliation & Bank Statement – October & November, 2021

Members were recommended to approve the bank reconciliation for October & November, 2021.

Councillor D Jeffreys **PROPOSED** that Members **APPROVE** the bank reconciliation & bank statement for October & November, 2021.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **APPROVE** the bank reconciliation & bank statement for October & November, 2021.

(c) Monthly Income & Expenditure to 30th November, 2021

Members were requested to note the report for 30th November, 2021.

Councillor Handley **PROPOSED** that Members **NOTE** the report for the period ending 30th November, 2021.

This was **SECONDED** by Councillor D Jeffreys.

It was **RESOLVED** to **NOTE** the report for the period ending 30th November, 2021.

Members were requested to propose the precept based on the information provided and agree at next Full Council meeting held on 6th January, 2022.

A lengthy discussion took place regarding the precept and why it is higher in Goole. This is partly because there are more amenities in Goole than elsewhere in the East Riding. This includes many allotments which are in high demand with a waiting list currently in place.

The Town Clerk informed members that the full Council meeting in January is primarily to discuss and set the Budget and precept.

Councillor Bailey suggested that when the precept is set, an article is placed in The Goole Times explaining where the money is spent.

Councillor Handley agreed stating that we need more communication with residents for them to understand what they get for their money.

Councillor Handley **PROPOSED** that the Officer's recommendation be **ACCEPTED**.

This was **SECONDED** by Councillor D Jeffreys.

It was **RESOLVED** to **ACCEPT** the Officer's recommendation.

(d) Interim Audit Report for the year ending 31st March, 2022



Members were recommended to note the report.

The Town Clerk informed Members that this is a good report with no red items on it. He told Members that he will be checking the payroll in the absence of the RFO/Deputy Town Clerk.

When asked about the various pay and contractual recommendations in the report, The Town Clerk informed Members that they have been addressed.

Councillor D Jeffreys **PROPOSED** that Members **NOTE** the report

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **NOTE** the report.

(e) Facilities Charges 2022/23

Members were recommended to agree the facilities charges for 2022/23.

The Town Clerk informed Members that in most instances the new facilities charges have increased by 2% which is less than inflation.

Councillor D Jeffreys **PROPOSED** that Members **AGREE** the facilities charges for 2022/23.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **AGREE** the facilities charges for 2022/23.

PR2104 REPORT OF THE ARTS PROGRAMME MANAGER – SOCIAL MEDIA PROFILE

Members were in receipt of the above report

The APM informed Members that he is aware of comments on Social Media regarding the Council and that the Council does not currently have a social media presence. He is asking Members whether they would like the Council to adopt a Facebook profile. If so, he is proposing that the new Marketing/ Communications officer, when appointed, looks after the site. The APM will look after it until such time.

Councillor Bailey informed Members that he welcomed a council Facebook page. He said that Junction and the Council will be able to advertise on there for such things as the Cinema, Theatre, VPG, Christmas lights and Bonfire night event.

After a discussion regarding the merits of a Facebook page, Councillor Bailey **PROPOSED** that the Council adopt a Facebook profile.

This was **SECONDED** by Councillor Handley.

On being put to the vote, Members voted all in favour.

It was **RESOLVED** that the Council adopt a Facebook profile.

PR2105 REPORT OF THE TOWN CLERK – PROJECT PROGRESS REPORT

Members were in receipt of the above report

The Town Clerk informed Members that Councillor Turner asked for this as a standing item at P&R meetings. He explained that the two items in red are highlighted due to a lack of funding. The two amber items are ongoing and city status has been given the green light.

A discussion took place regarding various issues including the cycle track, stalls for the proposed outdoor market and the Christmas market event.



The Town Clerk informed Members that we should know about the application to the Public Works Loans board imminently.

Regarding the market stalls, he said that a bid to the High Street fund could be made. He told Members that he has obtained a draft 5-year licence to hold events on East Riding premises which includes the Victorian market Hall. Previously each time an event was held an application had to be made.

Members agreed to **NOTE** the report.

PR2106 REQUEST OF COUNCILLOR TURNER – TO CONSIDER STARTING TO PLAN A CHRISTMAS EVENT 2022

This item was deferred as an Events Working Party will be established at a future Council meeting.

It was **RESOLVED** that the press and public be excluded for the following item under the public bodies (admission to meetings act) 1960 in that it contains commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

PR2107 MONTHLY DEBTORS –NOVEMBER, 2021

Members were in receipt of the above report

Due to a discrepancy with some of the figures, the Town Clerk informed Members that he would liaise with the RFO/Deputy Town Clerk and it was agreed to defer this item until the next P&R meeting.

Meeting concluded at 8.15pm

