

GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

Minutes of meeting held on 17<sup>th</sup> February, 2022 commencing at 7.17pm.

**PRESENT:** Councillors Flynn (In the Chair), Bailey, Bottomley, Cooper, Handley, B Jeffreys, D Jeffreys, Moiser, Raspin, Turner, Vause and Walker.

**OFFICERS:** Mr B. Robertson (Town Clerk)  
Mr G. Whitehead (Arts Programme Manager)  
Mrs C. Brophy (Admin Assistant)

**PR2119** **APOLOGIES**

Apologies were received from Councillors Boatman, Harrison, Marshall, Penn and Whitehead.

**PR2120** **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest

**PR2121** **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Committee Meeting held on 20th January, 2022 approved at Council on 3<sup>rd</sup> February, 2022 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Moiser and **SECONDED** by Councillor B Jeffreys.

**PR2122** **REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following reports.

(a) Monthly Payments –October, 2021 (previously circulated)

Members were in receipt of an explanation for the payment of £6013.92 on the October payments schedule for litter bins which Councillors queried at the time.

Members were asked to approve the payments for October, 2021 totalling £121,688.63.

Councillor D Jeffreys **PROPOSED** that Members **APPROVE** the payments for October, 2021.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** that Members **APPROVE** the payments for October, 2021 totalling £121,688.63.

**PR2123** **ARTS COUNCIL BUSINESS PLAN 2022/23**

Members were in receipt of the above report

The Arts Programme Manager (APM) informed Members that this follows on from the outline Business Plan presented to Council at the Policy & Resources Meeting in October, 2021. He explained that this now sets out Junction’s objectives and the timescale for completion.

The APM answered various questions from Councillors including explaining KPI’s. He informed Members that

KPI stands for Key Performance Indicator, which is an indicator of our level of performance. On being asked who sets ticket prices at Junction, the APM answered that for film, it is a mixture between us and the Cinema distributors. For live hire it is dependent on the deal, sometimes a fee is paid sometimes the ticket price is split. This is negotiated by the promoter.

The APM informed Members that Junction's main priority for the coming year is the 'Creative Case for Diversity', the area specified by The Arts Council as our weakest, and embedding ACE investment principles. In 2022/23 Junction will introduce an Advisory Board as part of its working practice. There will also be an Environmental Sustainability Working Group.

Councillor Handley **PROPOSED** that Members **APPROVE** the Business Plan 2022/23.

This was **SECONDED** by Councillor B Jeffreys.

It was **RESOLVED** that Members **APPROVE** the Business Plan 2022/23.

#### **PR2124 RECOMMENDATIONS FROM AMENITIES WORKING PARTY**

Members were in receipt of the above report

The Town Clerk informed Members that the Amenities Working Party had considered a report from the Operations Manager, highlighting the health and safety risks associated with digging triple graves due to the high water table at the Cemetery. On some occasions during inclement weather it is impossible to dig to this depth.

The Amenities Working Party is recommending that where a triple grave cannot be safely excavated, an adjacent single plot be offered to families at a discount rate of 50% of the normal cost of a single plot.

Councillor D Jeffreys **PROPOSED** to approve the recommendation of the Working Party.

This was **SECONDED** by Councillor B Jeffreys.

It was **RESOLVED** to approve the recommendation of the Working Party.

Members voted all in favour.

#### **PR2125 THE QUEENS PLATINUM JUBILEE**

Members were in receipt of the above report

Mr Steven Whitlam, Race Director of the Goole Riverbank Challenge addressed Members on behalf of Goole Viking Striders. He explained that Goole Viking Striders Running Club is proposing to hold its annual Riverbank Challenge race on the 5<sup>th</sup> June, 2022. This coincides with the Queens Platinum Jubilee and the Picnic in the Park and aims to Celebrate the Jubilee in a unique style, and to increase health and wellbeing of the local community.

Mr Whitlam is asking the Council for any assistance with supporting the race. The event is costly to run and organise with current estimated costs in the region of £3,500.

A discussion took place regarding the Quick Fix Fund that the Windfarm Trust provides. It was decided that the APM or Town Clerk would support Viking Striders to complete the grant application forms.

Councillor Raspin told Mr Whitlam that the newly established Events Working party would like to support them stating that Councillors could help marshal the event.

Councillor Handley informed Members that she believes that ERYC is giving £500 to organisations for the Jubilee weekend celebrations. She said that it would be a nice gesture for GTC to obtain this money for Viking Striders.

The Town Clerk informed members that the Council could bid for the money in partnership with Viking Striders



as the Council's Jubilee event.

Councillor Walker informed Members that the Windfarm Trust could be asked to match fund the £500 provided by the Council

The APM Informed members that the Council will investigate the Windfarm Quick Fix Fund, the Jubilee Fund and the Community Health Care Partnership grants. He told Mr Whitlam that official quotes and a breakdown of costs would be required.

Councillor Turner **PROPOSED** that the Council work in partnership with Goole Viking Striders to fund and deliver the event, this being overseen by the recently established Events Working Party.

This was **SECONDED** by Councillor Rospin.

It was **RESOLVED** that the Council work in partnership with Goole Viking Striders to fund and deliver the event, this being overseen by the recently established Events Working Party.

Members voted all in favour.

**It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.**

#### **PR2126 RIVERSIDE GARDENS CAFÉ LICENCE**

Members were in receipt of the above report

Councillor D Jeffreys informed Members that this was last discussed over six months ago. Since that time the café has been rewired, decorated and is in much better condition.

The Town Clerk informed Members that we were consulted on the planning application a few weeks ago and a decision is imminent.

Discussions took place regarding how to move forwards with the rent. The Town Clerk informed Members that although there had been 21 expressions of interest, none took it up mostly saying that they did not want to pay the weekly rate of £150 but would prefer a daily rate.

Councillor B Jeffreys suggested that £100 per week is viable for opening 5 days. She said that in Summer there is the option to open in the evenings as well.

Councillor Bailey informed Members that some people will not want to commit to £100 per week especially during the winter months. He suggested 3 days minimum or preferably £100 per week.

Councillor Cooper informed Members that nothing in the Contract says about having a trial period. He suggested a six months trial period to give people a chance to establish what works. He also suggested a minimum of 3 days for consistency.

The Town Clerk informed Members that days/hours will not be stipulated but will come as part of the tender submissions. He reiterated that people previously wanted a daily not weekly rate.

Following further discussion Councillor B Jeffreys **PROPOSED** that the rate of £100 per week be charged for the rental of Riverside gardens Café.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that the rate of £100 per week be charged for the rental of Riverside Gardens Café.



**PR2127 RECOMMENDATIONS OF THE HR WORKING PARTY**

Members were in receipt of the above report

The Town Clerk informed Members that the Local Council Consultancy (LCC) was given very clear instructions on the work expected, this included re-evaluating all posts and restructuring the Council. None of this work was carried out. He added that the draft report had several shortcomings. Following the issue of the draft report, Officers met with LCC to express their concern that it failed to address some of the fundamental issues included within the contract brief. The Town Clerk informed Members that the job carried out by LCC was totally unsatisfactory as they did not deliver what they were asked to deliver.

Following a meeting with LCC, the HR Working Party met to consider the draft report and discuss officers' concerns. The Working Party agreed with these concerns and recommended that the Council contract with the company that had submitted the second most favourable tender and that LCC be offered £500 for the work undertaken to date.

Councillors are requested to approve the recommendations of the HR Working Party.

Following a lengthy discussion Councillor B Jeffreys **PROPOSED** that Members **APPROVE** the recommendations of the HR Working Party.

This was **SECONDED** by Councillor Bailey.

Councillor Turner **PROPOSED** an **AMENDMENT** that the Council contract with the company that had submitted the second most favourable tender with no payment to LCC.

This was **SECONDED** by Councillor Moiser.

On the **AMENDMENT** being put to the vote, Members voted all in favour.

The **AMENDMENT** then became the substantive motion.

It was **RESOLVED** that the Council contract with the company that had submitted the second most favourable tender with no payment to LCC.

**PR2128 APPROVAL OF EXTERNAL BIDS**

Members were in receipt of the above report

(a) Workout bundle – Request of Councillor Turner

Councillor Turner provided Members with a handout of a workout bundle with grass matting. He explained that it is disability friendly with the machinery being at wheelchair height.

Councillor B Jeffreys informed Members that she is a Member of the Open Spaces Review Panel which supports exercise for the disabled and open-air activity.

Councillor Handley informed Members that there is money available for open spaces which we may be able to access.

Councillor Turner **PROPOSED** that the funding bid be **APPROVED**.

This was **SECONDED** by Councillor Raspin.

Members voted all in favour.

It was **RESOLVED** that the funding bid be **APPROVED**.



(b) Installation of solar powered lighting column at Millhouse Lane -Request of Councillor B Jeffreys

Councillor B Jeffreys informed Members that she is seeking approval through the Council for an application for funding from the Wind Farm Community Fund to supply and install 1 Solar powered streetlight for Millhouse Lane, Goole. This is an unadopted road. Goole Town Council will adopt the structure and will budget for the insurance and maintenance

After discussing this issue, it was agreed that although agreed in principle, this item be deferred until further research be carried out into who owns the road.

(C) Acquisition of 5 Christmas Lights and brackets for Swinefleet Lane, Old Goole – Request of Councillor B Jeffreys.

Councillor B Jeffreys informed Members that she is seeking approval through the Council for an application for funding from the Wind Farm Community Fund for the purchase of 5 Christmas decorative lights to add to the 19 Christmas lights provided last year for Swinefleet Road. Goole Town Council will install the lights and will Continue to maintain and insure the equipment.

Councillor Bailey **PROPOSED** that the funding bid be **APPROVED**.

This was **SECONDED** by Councillor Handley.

Members voted all in favour.

It was **RESOLVED** that the funding bid be **APPROVED**.

Meeting concluded at 8.51pm

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