

**GOOLE TOWN COUNCIL**

**POLICY AND RESOURCES COMMITTEE**

**Minutes of meeting held on 21<sup>st</sup> July, 2022 commencing at 7.05pm.**

**PRESENT:** Councillors Flynn (In the Chair), Bailey, Boatman, Bottomley, Handley, Harrison, Moiser Penn,,Raspin, Turner, Vause,Walker.and Whitehead.

**OFFICERS:** Mr B. Robertson (Town Clerk)  
Mrs C. Brophy (Administration Assistant)  
Mr Graham Whitehead (Arts Programme Manager)

**PR2175 APOLOGIES**

Apologies were received from Councillors B Jeffreys, D Jeffreys, Marshall and Cooper.

**PR2176 TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest

**PR2177 MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Committee Meeting held on 23<sup>rd</sup> June, 2022 approved at Council on 7<sup>th</sup> July, 2022 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Bailey and **SECONDED** by Councillor Moiser.

**PR2178 REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following reports.

(a) Monthly Payments - May, 2022

Members were recommended to approve the schedule of payments for May, 2022 of £124,154,21.

Councillor Flynn queried the payment made to Spin and Dry.

The RFO/DTC explained that this was for several tablecloths provided for the Civic Service.

Councillor Flynn also queried the payment of £4,615.01 paid to Brambledowns.

The RFO/DTC explained that this was the release of a 5% retention fee for car park works.

Councillor Turner questioned the payment of £350 to Fisher Security for work in West Park.

The RFO/DTC undertook to investigate this.

Councillor Raspin queried the payment of £450 made for ukulele sessions.

The Arts Programme Manager explained that this was for 5 workshop led sessions.

Councillor Turner queried the payment to STS UK Ltd for a legionella survey.

The Town Clerk confirmed that regular routine testing was carried out by Council staff.



Councillor Turner also queried the relatively high charges for commercial waste collection.

The Town Clerk confirmed that officers regularly review these in order to obtain value for money.

Councillor Turner queried a charge of £90.60 to Fisher Security for a CCTV call out.

The Town Clerk explained that this was a standard charge according to the level of the contracted cover.

Councillor Harrison queried 4 separate payments made to the Performing Rights Society and asked why this could not be one payment.

The Arts Programme Manager explained that separate charges are made for different elements of the licence.

Councillor Handley referred to the reimbursement of 2 payments.

The Arts Programme Manager explained that sometimes items are needed urgently and the Council's credit card is not always available and therefore payments are made on officers' personal cards and reimbursed.

Councillor Moiser queried the payment of identical amounts on the same date.

The RFO/DTC explained that these were separate bills charged to different departments.

Councillor Raspin asked about Facebook advertising and whether it was cost effective.

The Arts Programme Manager replied that advertising costs in the region of £20 per event and that the target audience is within a 20 kilometer radius and that analytics demonstrate that the take up from these justify the expenditure.

Councillor Moiser **PROPOSED** that Members **APPROVE** the schedule of payments for May, 2022.

This was **SECONDED** by Councillor Bottomley.

It was **RESOLVED** to **APPROVE** the schedule of payments for May, 2022 totalling £124,154.21.

(b) Monthly Bank Reconciliation – May 2022

Members were recommended to **APPROVE** the bank reconciliation for 31<sup>st</sup> May, 2022..

Councillor Bailey **PROPOSED** that Members **APPROVE** the bank reconciliation for 31<sup>st</sup> May, 2022.

This was **SECONDED** by Councillor Turner..

It was **RESOLVED** to **APPROVE** the bank reconciliation for 31<sup>st</sup> May, 2022.

(c) Income & Expenditure – May 2022

Members were recommended to note the report.

Councillor Flynn queried café recharges and asked what this included.

The RFO/DTC explained that this includes water, gas, electricity and cleaning equipment.

Members asked for copies of café accounts, which the RFO/DTC agreed to provide once audited copies are received and explained that the Council receives 10% of net profits.

The Town Clerk highlighted the need to treat these as commercially confidential. He confirmed that the Council receives little in the way of profit from its cafes, which struggle to make money but which provide a good service to the public at no cost to the Council.

Councillor Bailey **PROPOSED** that Members **NOTE** the report.

This was **SECONDED** by Councillor Moiser.

It was **RESOLVED** that Members **NOTE** the report.

**PR2179**     **REPORT OF THE ARTS PROGRAMME MANAGER – JUNCTION GOOLE**

Members were in receipt of the above report.

**(a) NPO 2022/23 Extension Year**

The Arts Programme Manager reported on the success in securing funding for the current year and the feedback received from Arts Council England in their risk assessment.

He referred to the setting up of an Advisory Group, which had previously been discussed and hope that this would be established this quarter.

It was **PROPOSED** by Councillor Handley and **SECONDED** by Councillor Moiser that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.

**(b) NPO 23-26 Application**

The Arts Programme Manager reported on the submission of the above application and the fact that this is the most over-subscribed investment fund to date and that a decision is expected in October.

Councillor Walker queried the impact should the funding bid be unsuccessful.

The Arts Programme manager explained that s revised budget would cut work currently subsidized by ACE, including work in schools and the local community.

The Town Clerk commented on the affect that this would also have on aspiring writers and performers.

It was **PROPOSED** by Councillor Moiser and **SECONDED** by Councillor walker that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.

**(c) Current Performance Against KPI's/Investment Principles**

The Arts Programme Manager reported on the first quarter KPI's and added that progress against investment principles will be available from the second quarter.

It was **PROPOSED** by Councillor Raspin and **SECONDED** by Councillor Moiser that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.

**(d) Audience Finder Annual Report**

The Arts Programme manager reported on annual audience figure for 2021/22 analysed by postcode.

It was **PROPOSED** by Councillor Harrison and **SECONDED** by Councillor Turner that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.



**(e) Arts Department Cashflow**

The Arts Programme Manager submitted a cashflow for the months of April and May.

It was **PROPOSED** by Councillor Moiser and **SECONDED** by Councillor Harrison that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.

**(f) Fundraising**

The Arts Programme Manager reported on the successful securing of funding for the delivery of the Holidays and Activities Food Programme over 4 weeks in Summer and a luminarium in West park.

Councillor Bailey asked whether any feedback would be provided for such events.

The Arts Programme Manager responded that he is in the process of compiling a report on the skate rink project.

It was **PROPOSED** by Councillor Moiser and **SECONDED** by Councillor Bottomley that Members **NOTE** the report.

It was **RESOLVED** that Members **NOTE** the report.

**PR2180 REQUEST FROM CIVIC SOCIETY – HERITAGE DISPLAY BOARD AND COMMUNITY LAUNCH EVENT AT RIVERSIDE GARDENS**

Members were in receipt of the above report

The Civic Society is seeking Council support and approval for the installation of a heritage display board which will be celebrated at a community event.

It was **PROPOSED** by Councillor Flynn and **SECONDED** by Councillor Bailey that Members **APPROVE** the request.

It was **RESOLVED** that Members **APPROVE** the request.

**PR2181 REQUEST OF COUNCILLOR TURNER – CURRENT SITUATION WITH EAST RIDING LEASES**

Members were in receipt of information from the RFO/DTC regarding current leases held by the Council and their termination dates.

Councillor Turner suggested that the cost of the Council maintaining facilities owned by the East Riding of Yorkshire Council is responsible for Goole residents paying the highest precept in the area. He suggested that facilities be handed back to the East Riding when the leases terminate or that the East Riding contribute to their maintenance costs.

He cited the example of Bridlington Spa, which is funded by Goole taxpayers whereas Junction is wholly funded by local residents.

The Town Clerk explained the system of Special Expenses under which Town and Parish Councils are recharged for work undertaken by the East Riding in their areas. Assets could be handed back to the East Riding when leases expire but this would mean that local people would lose control of how facilities such as parks are managed and maintained. He highlighted the need for a consistent approach since the Council has already extended the lease of West Park and is in the process of negotiating a new 30 years lease for the Victoria Pleasure Ground.

Councillor Bailey commented on the amount of green space in Goole and the number of play areas compared to somewhere like Beverley, which greatly contribute to the quality of life, especially West Park.

Councillor Handley suggested that an informed decision could be arrived at by seeking an indication of what the

East Riding would charge should facilities be handed back to them.

The Town Clerk referred to the time when the Council was a statutory Best Value authority and following a review, decided to form its own grounds maintenance section to undertake work contracted to the East Riding of Yorkshire Council. The decision resulted in savings of around £40,000 per annum together with a marked improvement in quality culminating in achieving a gold award from Yorkshire in Bloom.

Councillor Raspin commented that he was unaware of the extent of the work undertaken by the grounds maintenance team and just how busy they are.

It was **RESOLVED** that details be sought from the East Riding of Yorkshire Council regarding the likely recharges should facilities be handed back to them on the expiry of their leases.

**PR2182**      **REPORT OF THE TOWN CLERK – RECOMMENDATIONS OF THE AMENITIES WORKING PARTY**

The Town Clerk referred to a recommendation of the Amenities Working Party that the Council approve the installation of British sign language signs at some of its facilities welcoming people to their sites.

A local resident addressed Members and explained that she has a profoundly deaf daughter, who enjoys the signs at parks in Doncaster and that they promote inclusiveness and encourage the use of British sign language.

Councillor Flynn explained that a number of sites had been considered appropriate including West Park, South Park, Memorial Gardens and the Seamen's memorial.

A number of potential sources of funding were considered and it was suggested that The Friends of West Park and Friends of Old Goole might apply to the Wind Farms quick fix fund for signs in West and South parks and that the East Riding might also contribute and that the Town Council pay installation costs as part of any match funding contribution.

It was **RESOLVED** that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

**PR2183**      **MONTHLY DEBTORS**

Members were in receipt of the above report

The RFO/DTC explained that there are currently no outstanding debts that require reporting this period

**PR2184**      **OLD GOOLE GALA**

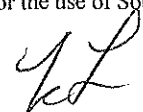
Members were in receipt of the above report

Councillor Vause reported that the Old Goole Gala has long been supported by the Council and received £1,000 last year.

Councillor Handley added that Wilmot Dixon contributed £1,000 last year.

Councillor Bailey highlighted funding available via Carling, which had asked local pubs to nominate local Community events. He had nominated the Old Goole Gala but was not sure that funds would be available in Time for this year's event.

The RFO/DTC referred to the fact that the Council had faced massive spending cuts last year and only funds Remembrance Sunday, which it now organizes and is responsible for. Not charging for the use of South park Would result in a loss to budgeted income of £397.46.



It was suggested that a bid be put into the Wind Farm quick fix fund, which normally only takes about a week To decide on bids.

The Town Clerk and Arts Programme Manager offered to help with the submission of a bid but it was pointed out that it is a simple process but requires detailed knowledge with regard to what is being delivered and how the money will be spent.

It was **PROPOSED** by Councillor Handley and **SECONDED** by Councillor Bottomley that the Council waive its hire charges for the use of South Park for the Old Goole Gala.

It was **RESOLVED** that the Council waive its hire charges for the use of South Park for the Old Goole Gala.

Meeting concluded at 8.30pm

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A handwritten signature in black ink, appearing to be 'K. L. O.', located in the lower right quadrant of the page.