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**GOOLE TOWN COUNCIL**

**POLICY AND RESOURCES COMMITTEE**

**Minutes of meeting held on 20<sup>th</sup> October 2022 commencing  
Following the Full Council Meeting at 7.10pm**

**PRESENT:** Councillors Flynn (In the Chair), Bailey, Bottomley, Cooper, Handley, Harrison, B Jeffreys, D Jeffreys, Raspin, Vause and Walker.

**OFFICERS:** Mr B. Robertson (Town Clerk)  
Ms S. Norfolk (Deputy Town Clerk/Responsible Finance Officer)  
Mr G. Whitehead (Arts Programme Manager)  
Mrs C. Brophy (Administration Assistant)

**PR2202 APOLOGIES**

Apologies were received from Councillors Boatman, Marshall, and Moiser,

**PR2203 TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

Councillors Bottomley and Raspin declared a personal interest in Agenda item no. PR2210 – they are members of Bodywise Gym.

**PR2204 MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Committee Meeting held on 15<sup>th</sup> September, 2022 approved at Council on 6<sup>th</sup> October, 2022 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor D Jeffreys and **SECONDED** by Councillor Bailey.

**PR2205 REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following reports.

(a) Monthly Payments – August & September 2022

Members were recommended to approve the schedule of payments for August 2022 of £144,737.68 & September 2022 of £121,689.99.

Councillor Raspin queried several payments to Barclays Merchant.

The RFO/Deputy Town Clerk informed Members that they are for the new Spektrix system.

Councillor Raspin also queried various reimbursed expenses stating that there seem to be more than usual.

The RFO/Deputy Town Clerk informed Members that the payments to the APM are for the Luminarium. She explained that there are more security checks in place now.

Councillor Walker **PROPOSED** that Members **APPROVE** the payments for August & September, 2022.

This was **SECONDED** by Councillor Turner.

It was **RESOLVED** that Members **APPROVE** the payments for August 2022 of £144,737.68 & September 2022 of £121,689.99.

(b) Monthly Bank Reconciliation – August & September 2022

Members were asked to approve the bank reconciliations for 31<sup>st</sup> August 2022 & 30<sup>th</sup> September 2022.

Councillor D Jeffreys **PROPOSED** that Members **APPROVE** the bank reconciliations for 31<sup>st</sup> August 2022 & 30<sup>th</sup> September 2022.

This was **SECONDED** by Councillor B Jeffreys.

It was **RESOLVED** to **APPROVE** the bank reconciliations for 31<sup>st</sup> August 2022 and 30<sup>th</sup> September 2022.

(c) Income & Expenditure to September 2022

Members were requested to note the report for the period ending 30<sup>th</sup> September 2022.

Councillor B Jeffreys **PROPOSED** that Members **NOTE** the report for the period ending 30<sup>th</sup> September 2022.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **NOTE** the report for the period ending 30<sup>th</sup> September 2022

(d) Interim Audit Report for 31<sup>st</sup> March 2023

Members were recommended to note the report.

Councillor Flynn informed Members that it is good to see that there is no 'yellow' moderate weakness, on the report.

The RFO/Deputy Town Clerk thanked Staff and Officers for their co-operation with the Auditor in preparing the report.

Members agreed to **NOTE** the report.

(e) Notice of Audit Conclusion

Members were recommended to **NOTE** the report.

The Town Clerk informed Members that the report will be displayed on the notice board as required.

Members agreed to **NOTE** the report.

(f) Appointment of Finance & Admin Officer

Members were recommended to note the report.

The RFO/Deputy Town Clerk introduced the new Finance & Admin Officer to Members.

Members agreed to **NOTE** the report.

PR2206

**REPORT OF COUNCILLOR B JEFFREYS – TO REQUEST COUNCIL APPROVAL TO APPROACH ERYC TO CARRY OUT A SPEED SURVEY – RIVERSIDE SCHOOL, HOOK ROAD, AND TO INTRODUCE PC JAMES RAILTON WHO HAS CARRIED OUT AN INTERMEDIATE SPEED SURVEY AND WILL ADDRESS MEMBERS ON THE OUTCOME.**

Members were in receipt of the above report



Councillor B Jeffreys informed Members that there is a real issue with traffic speeding around Riverside School on Hook Road especially when vehicles are attempting to exit. There is a need for something such as speed bumps, signage, and flashing lights. Councillor B Jeffreys added that she is requesting that a speed survey be carried out by ERYC. She has already spoken to Street Scene who will treat any such request as urgent.

Councillor B Jeffreys introduced PC James Railton.

PC Railton informed Members that he has carried out a short 'off the cuff' speed survey in a marked car. This was not enough to slow people down. There were lots of cars parked at either side of the road, which meant that cars were having to pull out into the road to see. He said that the only school sign was behind a tree, out of sight.

Out of 23 vehicles surveyed, PC Railton told Members that 5 or 6 struggled to get out and approximately 50% were speeding. He said that more needs to be done and he has spoken to the school who are very much on board as they have told him that they struggle to cross the road to get to the riverbank. There is a possibility that the school can become involved in making speed awareness signs in the new year.

A discussion took place regarding other speed surveys which have previously taken place in Goole to no avail. Councillor B Jeffreys informed Members that she has attended a meeting with Leanne Darbinson from ERYC who would like to try the use of flashing lights to alert drivers to their speed. Councillor B Jeffreys told Members that she feels far more positive that something will get done this time.

Councillor Raspin asked what time of day the recent survey was carried out, saying that mornings are chaotic especially when the school taxis are arriving.

PC Railton answered that it was carried out in the afternoon and even at that time taxis were parked opposite the T junction.

Councillor Cooper informed Members that he had invited the man who made the original request, to the Meeting. He was however unable to attend. He lives at no. 1 Ainsty Street and agrees that early mornings are chaotic. Councillor Cooper said that he will put him in touch with PC Railton. He has also been into school with a questionnaire which can be handed out to all parties.

Councillor Flynn thanked PC Railton for his attendance.

Councillor B Jeffreys **PROPOSED** that the Council approaches ERYC to carry out a speed survey at Riverside School on Hook Road.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that the Council approach ERYC to carry out a speed survey at Riverside School on Hook Road.

**PR2207**

**REPORT OF THE ARTS PROGRAMME MANAGER – ARTS UPDATE**

Members were in receipt of the above report

The APM informed Members that the report is in three parts.

Part A – Current performance against KPIs/Investment Principles

The APM informed Members that we are mostly on track with these. Where not on track, the reasons have been identified. He added that Covid has had a huge affect on all venues, as has the cost of living. The cinema numbers have dropped slightly, and we are keeping a close eye on audience numbers. This is in line with the national trend which shows people are not spending. We are not showing as many films this quarter due to the Pantomime and other live shows. The Pantomime is currently well on track.

The APM informed Members that we have had ongoing issues with staffing, and we are currently reviewing our marketing function.

Part B – Update on Investment Principles

The APM informed Members that Investment principles were previously called KPIs. We are currently performing well against these. He told Members that we should find out next Wednesday (26<sup>th</sup> October) whether we continue to be a National Portfolio holder with the Arts Council.

On being asked what happens if we are unsuccessful, the APM informed Members that we face a 3 year wait before being reconsidered. He stated that a strong case has been made, however should we be unsuccessful, there is the potential for other financial support.

Councillor Bottomley praised the selection of shows and artists at Junction especially Jackie Dankworth recently.

The APM reminded Members that during the last year we have also featured Kiki Dee and Tommy Cannon is appearing here tomorrow night performing his first solo gig.

Part C – Arts Department Cashflow

The APM informed Members that Junction's finance report must be published in line with Arts Council guidance. He said that we are almost on track and have made savings in some areas.

Members agreed to **NOTE** the report.

**It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.**

PR2208

**MONTHLY DEBTORS**

Members were in receipt of the above report

Members noted that Debtor A's debt rose in August and has remained the same in September with no payment being made. They asked whether this was a concern.

The RFO/Deputy Town Clerk informed Members that it had been brought to their attention and would be addressed.

PR2209

**RESTRICTIVE COVENANT RELATING TO 2 DUNHILL ROAD, GOOLE**

Members were in receipt of the above report

The Town Clerk informed Members that this issue dates back a number of years and refers to the old Dunhill Road Community Centre, which was sold to provide match funding for the construction of Junction. He referred to the prices on the letter and told Members that now the owners want to sell the building, they want the Restrictive Covenant removing and would like GTC to reimburse the £1,400 cost of removing it.

Councillor Handley **PROPOSED** that Members decline to reimburse the cost.

This was **SECONDED** by Councillor Bottomley.

It was **RESOLVED** that Members decline to reimburse the cost.

On being put to the vote Members voted unanimously in favour of declining to pay the cost.

PR2210

**LEASE OF VICTORIA PLEASURE GROUND**

Members were in receipt of the above report.

Councillor Bottomley informed Members that Bodywise Gym has been dealing with Helen Hoult on this matter. He said that this has gone from a derelict building to a gym with 110 members. The gym is currently exempt from business rates and he is concerned that if the land passes on to GTC it will no longer continue to be exempt.

The Town Clerk informed Members that to get the planning for the redevelopment, part of the land might be needed for car parking.

Following further lengthy discussion, Councillor Turner **PROPOSED** that subject to the architect's drawings, once it is understood what proportion of the land is required for the car park and how it affects the gym, the suggested option be pursued.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that the East Riding of Yorkshire Council be approached with a view to Bodywise gym ceding a small portion of their land to provide additional car park spaces at VPG.

**Meeting concluded at 8.05pm**

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A handwritten signature in black ink, appearing to be 'H. H.', located in the lower right quadrant of the page.