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GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

**Minutes of meeting held on 29th September 2022 commencing
Following the Full Council Meeting at 7.27pm**

PRESENT: Councillors Flynn (In the Chair), Bailey, Cooper, Handley, B Jeffreys, D Jeffreys, Raspin, Turner and Walker.

OFFICERS: Mr B. Robertson (Town Clerk)
Ms S. Norfolk (Deputy Town Clerk/Responsible Finance Officer)
Mr G. Whitehead (Arts Programme Manager)
Mr P. Batten (Operations Manager Amenities)
Mrs C. Brophy (Administration Assistant)

PR2193 APOLOGIES

Apologies were received from Councillors Boatman, Bottomley, Harrison, Marshall, Moiser, Penn and Vause

PR2194 TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE

There were no declarations of interest

PR2195 MINUTES

It was **RESOLVED** that the minutes of the Policy and Resources Committee Meetings held on 21st July and 11th August, 2022 approved at Council on 1st September, 2022 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor Bailey and **SECONDED** by Councillor Handley.

PR2196 REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK

Members were in receipt of the following reports.

(a) Monthly Payments June & July 2022

Members were recommended to approve the schedule of payments for June 2022 of £141,235.68 & July 2022 of £125,612.57.

Councillor Walker asked what the impact of the fuel rises would be to the Council.

The RFO/Deputy Town Clerk informed Members that it will have a massive impact with the money coming out of general reserves. She told Members that the West Park bill has doubled in price.

Councillor Handley informed Members that there is £2.1 billion available for the public sector and councils to help with fuel costs.

The RFO/ Deputy Town Clerk informed Members that she was looking into it.

Councillor Bailey **PROPOSED** that Members **APPROVE** the payments for June and July, 2022.

This was **SECONDED** by Councillor Walker.

It was **RESOLVED** that Members **APPROVE** the payments for June 2022 of £141,235.68 & July 2022 of £125, 612.57.

(b) Monthly Bank Reconciliation June & July 2022

Members were asked to approve the bank reconciliations and bank statements for the period ending June & July, 2022.

Councillor B Jeffreys **PROPOSED** that Members **APPROVE** the bank reconciliations & bank statements for June & July, 2022.

This was **SECONDED** by Councillor Bailey.

It was **RESOLVED** to **APPROVE** the bank reconciliations & bank statements for June & July, 2022.

(c) Income & Expenditure to July, 2022

Councillor Turner **PROPOSED** that Members **NOTE** the report for the period ending 31st July, 2022.

This was **SECONDED** by Councillor B Jeffreys.

It was **RESOLVED** to **NOTE** the report for the period ending 31st July, 2022

(d) Dignity at Work Policy, Version 1, September 2022

Members were requested to adopt the policy.

Councillor B Jeffreys **PROPOSED** that Members **ADOPT** the policy.

This was **SECONDED** by Councillor Walker.

It was **RESOLVED** that Members **ADOPT** the policy.

PR2197

REPORT OF THE OPERATIONS MANAGER AMENITIES – UPDATE ON BOWLING GREEN

Members were in receipt of the above report

Members were requested to decide whether they wish to approve the expenditure itemised in the report.

The OMA informed Members that the report is self-explanatory. The total income expected for the season is approximately £1060, compared to an income of £460 for the 2021 season. This is due to the extended season, 18 weeks instead of the usual 12, and the bowlers promoting the green and holding pleasure bowling sessions.

A discussion took place regarding the significant increase, improvement, and unity of the bowlers over the last twelve months. Moving forwards, it was decided to invite the bowlers to a future meeting to discuss the possibility of them forming a club. This would have great benefits allowing them access to external funding costing them less in the longer term.

The OMA informed Members that fees will need increasing from £2.50 to £4.00 next season. If our price increases others in the Bowling Association will follow.

Councillor Bailey informed Members that the bowlers should be congratulated on the increased income and we should explain why their fees need putting up.

Councillor Turner **PROPOSED** that the bowling green operation be extended for another 12 months and that the expenditure be **APPROVED**.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** that the bowling green operation be extended for another 12 months and that the expenditure be **APPROVED**.

PR2198 **REQUEST OF COUNCILLOR VAUSE – HALLOWEEN EVENT – SOUTH PARK**

Members were in receipt of the above report

This Agenda item was withdrawn.

PR2199 **REPORT OF THE ARTS PROGRAMME MANAGER – SKATE GOOLE – GOOLE MARKET HALL**

Members were in receipt of the above report

The APM handed Members a new report containing updated figures for expenditure and income.

He informed Members that the skating rink, held in the Market Hall during April, was funded through a successful grant application of £10,000 from the Love Your High Street Fund. In total 864 people attended the event over the 11 days. The total expenditure for the event was £16,206, the total income was £16,038. This means a loss of £168. This does not however include GTC staff costs of £1,130. The event resulted in a loss to the Council of £1,298.

A discussion took place regarding the utilising of the Market Hall, and the many positives arising from the event.

The APM informed Members that the event should initially have taken place in February as an ice-skating rink, the Market Hall however was not ready for use at that time. The skating event proved very positive from a Goole Town Deal point of view and hopefully means that moving forwards that the Market Hall can be used for future events.

Councillor Bailey **PROPOSED** that Members **NOTE** the report.

This was **SECONDED** by Councillor Handley.

It was **RESOLVED** to **NOTE** the report.

It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

PR2200 **MONTHLY DEBTORS**

Members were in receipt of the above report

The RFO informed members that Debtor A's invoice was sent at the end of June. It is not a timing issue.

On the Debtors list for 31st July, 2022 – Debtor C, Debtor D and Debtor E have all now paid in full.

The Administration Assistant left the meeting at this point.

PR2201 **RESTRUCTURING AND JOB EVALUATIONS – RECOMMENDATIONS OF THE HR WORKING PARTY**

Members were in receipt of the above report

The report had been compiled by the Yorkshire and Humberside Employers' Association using the NJC Green Book Job Evaluation Scheme. The HR Working Party recommended that the revised staffing structure and grades be adopted by the Council with effect from 1st October, 2022 and that the 2 postholders identified in the report receive back payments to the 1st July, 2021 having fulfilled the duties of the new posts since then.

It was **PROPOSED** by Councillor D Jeffreys and **SECONDED** by Councillor Bailey that the recommendations be **APPROVED**.

It was **RESOLVED** that the recommendations of the HR Working Party be **APPROVED**.

Councillor Cooper abstained from voting since he did not feel that he was party to all the proceedings and could not make an informed judgement.

Meeting concluded at 8.40pm

A handwritten signature in black ink, appearing to be 'L. L.', located in the lower right quadrant of the page.