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GOOLE TOWN COUNCIL
POLICY AND RESOURCES COMMITTEE

**Minutes of meeting held on 19th January 2023 commencing
following the Planning Meeting at 7.15pm**

PRESENT: Councillors Flynn (In the Chair), Bottomley, Cooper, Harrison, D Jeffreys, Rospin, Turner and Walker.

OFFICERS: Mr B. Robertson (Town Clerk)
Mr G. Whitehead (Head of Arts & Culture)
Mrs C. Brophy (Administration Assistant)

PR2226 **APOLOGIES**

Apologies were received from Councillors Bailey, Boatman, Handley, B Jeffreys, Marshall, Moiser and Vause.

PR2227 **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest.

PR2228 **MINUTES**

It was **RESOLVED** that the minutes of the Policy and Resources Committee Meeting held on 15th December, 2022 approved at Council on 5th January, 2023 be signed as a true record by the Chair (Councillor Flynn).

This was **PROPOSED** by Councillor D Jeffreys and **SECONDED** by Councillor Turner.

PR2229 **REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following report.

(a) Monthly Payments – November 2022

Members were recommended to approve the schedule of payments for November 2022 of £234,062.62.

Councillor Turner queried a payment of £1873.00 to Fisher Securities for monitoring.

The Town Clerk informed Members that he will speak to the RFO about the payment. He reminded them that any queries should be emailed to the RFO/Deputy Town Clerk prior to the meeting.

Councillor Turner queried the payment of £13,888.61 to Splitpixel Creative Ltd.

The Head of Arts & Culture informed Members that this was payment for the development of a new website. He added that the tender process was followed, and this was a competitive quote.

Councillors also queried payments to a couple of named people.

The Head of arts & Culture explained to Members that they are stewards and Youth Theatre Assistants, both freelance.

On being asked about Ukuleles, the Head of Arts & Culture informed Members that the Ukulele group is not currently on. More information will appear in the three-monthly update.

Also queried were payments to Minster Cleaning Services which the Town Clerk explained that after going out to tender, Minster Cleaning are our new cleaning agents.

Councillor Raspin queried payments to the local newspaper.

The Head of Arts & Culture answered that he would have to check the invoices, we did however use the paper for recruitment of staff. He stated that officers are working their best and following Financial Standing Orders. He reiterated that any queries should be emailed in prior to the meeting.

Councillor Cooper informed Members that he has previously asked for the payments list to be categorised. This would he said, make it much easier to read even if it only had basic headings.

The Head of Arts & Culture informed Members that as the RFO/Deputy Town Clerk previously answered, the software has limitations. He said that the Income & Expenditure sheet splits things down further.

Councillor D Jeffreys asked about the payment to Cobra Traffic Management.

The Head of Arts & Culture explained that this was for the barriers used on Bonfire Night. A full report will be available at the next P&R meeting once all invoices are in.

Councillor Flynn queried a payment of £429.67 to Kennings for the Cemetery.

The Town Clerk informed Members that he would ask the Operations Manager Amenities what the payment is.

Councillor D Jeffreys **PROPOSED** that Members **APPROVE** the schedule of payments for November 2022 of £234,062.62.

This was **SECONDED** by Councillor Bottomley.

It was **RESOLVED** that Members **APPROVE** the schedule of payments for November 2022 of £234,062.62.

(b) Monthly Bank Reconciliation & Bank Statement – 30th November 2022

Members were recommended to approve the bank reconciliations for 30th November 2022.

Councillor D Jeffreys **PROPOSED** that Members **APPROVE** the bank reconciliation for 30th November 2022.

This was **SECONDED** by Councillor Walker.

It was **RESOLVED** to **APPROVE** the bank reconciliation for 30th November 2022.

(c) 2022/23 Income & Expenditure to 30th November 2022

Members were requested to note the report for the period ending 30th November 2022.

Councillor Turner queried the different amounts for the roller skating event.

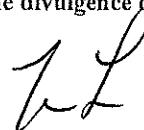
The Head of Arts & Culture explained the figures in detail, reminding Members that the full report was presented to the Policy & Resources meeting in September.

Councillor Walker **PROPOSED** that Members **NOTE** the report for the period ending 30th November 2022.

This was **SECONDED** by Councillor Harrison.

It was **RESOLVED** to **NOTE** the report for the period ending 30th November 2022

It was **RESOLVED** that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.



PR2230 **MONTHLY DEBTORS REPORT AS 30th NOVEMBER 2022**

Members were in receipt of the above report.

A lengthy discussion took part regarding Debtor A.

The Town Clerk informed Members that the debt has gone up significantly. They are currently disputing the water bill. The Council is also looking at their utility charges and the gas meter is being changed into their name as they are the sole user.

An update will be provided at the next meeting.

Debtor B has requested a deferral of payments from December to the end of March. We have agreed providing that all outstanding debts are up to date. We will then create a payment plan from 1st April which will increase the rental. The meter is also going to be placed in his name,

Following a lengthy discussion, Councillor Turner **PROPOSED** that all debts are paid in full prior to a payment plan.

This was **SECONDED** by Councillor Cooper.

It was **RESOLVED** that all debts are to be paid in full prior to the creation of a payment plan.

PR2231 **BOOTHFERRY ROAD, BRIDGE PROPOSAL**

Members were in receipt of the above report.

The Town Clerk explained the three options to Members.

Councillor Turner **PROPOSED** option 1.

This was **SECONDED** by Councillor Bottomley.

Several Members questioned the viability of the feasibility study.

Councillor D Jeffreys informed Members that the ERYC officers have fulfilled their duty by looking into the project.

Councillor Walker **PROPOSED** an **AMENDMENT** that the project be discontinued.

This was **SECONDED** by Councillor Bottomley.

On being put to the vote, Members voted all in favour of the project being discontinued.

It was **RESOLVED** that Councillor Walker's **PROPOSAL** become the substantive motion.

On being put to the vote, the substantive motion was carried.

Meeting concluded at 8.15pm

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