

GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

Minutes of Meeting held on 5th October 2023 commencing at 7.10pm

PRESENT: Councillors Flynn (In the Chair), Bailey, Cooper, Harrison, Kilcoyne, Moiser, Siddle, Raspin, Penn, B McLaughlin, Handley and Bottomley

OFFICERS: Mr B. Robertson (Town Clerk)
Mrs Caroline Sturgeon (Finance & Admin Assistant)
Mr Phil Batten (Operations Manager)

PR2297 **APOLOGIES**

Apologies were received from Councillors Shillito, B Jeffreys, D Jeffreys, Marshall and V McLoughlin.

PR2298 **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

There were no declarations of interest.

PR2299 **MINUTES**

To sign as a correct record the minutes of the Policy and Resources Committee meeting held on the 27th July 2023

Councillor Bailey **PROPOSED** that the minutes of the Policy and Resources Committee of 27th July 2023 be signed as a correct record by the Chair Councillor Flynn

This was **SECONDED** by Councillor Moiser.

It was **RESOLVED** that the minutes of the Policy and Resources Committee of 27th July ,2023 be signed as a correct record by the Chair Councillor Flynn

PR2300 **REPORT OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following report.

(a) Monthly Payments - August 2023

Members were recommended to approve the schedule of payments for August 2023, totaling £150,678.17

8.34pm Phil Batten left the meeting

8.35pm Phil Batten returned accompanied by Mr Graham Whitehead (Head of Arts & Culture) who joined the meeting briefly to clarify a query raised by councillors.

8.36pm Mr Whitehead left the meeting.

Councillor Moiser **PROPOSED** that Members **APPROVE** the schedule of payments for August 2023 of £150,678.17

This was **SECONDED** by Councillor Penn



It was **RESOLVED** that Members **APPROVE** the schedule of payments for August 2023 of £150,678.17

(b) Monthly Bank Reconciliation & Bank Statement – August 2023.

Members were recommended to approve the bank reconciliation for August 2023.

Councillor Raspin **PROPOSED** that Members **APPROVE** the bank reconciliation for August 2023

This was **SECONDED** by Councillor Kilcoyne..

It was **RESOLVED** to **APPROVE** the bank reconciliation for August 2023.

(c) Income & Expenditure to 31st August 2023.

Members were recommended to note the report for the period ending 31st August 2023.

Councillor Raspin **PROPOSED** that Members **NOTE** the report for the period ending 31st August 2023.

This was **SECONDED** by Councillor Cooper.

It was **RESOLVED** to **NOTE** the report for the period ending 31st August 2023

(d) Notice of Audit Conclusion

Members noted the Notice of Conclusion of Audit and Annual Return for the year ending 31st March 2023.

PR2301 **CEMETERY CHARGES**

Members were in receipt of report of cost comparison between Goole Town Council and East Riding Council cemetery charges

Councillor Raspin **PROPOSED** that Members approve the increase in cemetery charges as presented by Mr Batten.

This was **SECONDED** by Councillor Penn.

It was **RESOLVED** that cemetery charges be increased at the budget setting process to bring them into line with ERYC charges.

PR2302 **FIRE RISK ASSESSMENTS – JUNCTION/WEST PASRK/SOUTH PARK/KENT ROAD AND CEMETERY**

Members were in receipt of Fire Risk Assessment reports for the above sites

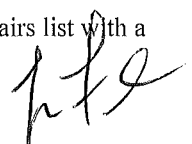
Councillor Penn **PROPOSED** that Members approve the Fire Risk Assessments

This was **SECONDED** by Councillor Moiser.

It was **RESOLVED** that Members **APPROVED** the Fire Risk Assessments for Junction/West Park/South Park/Kent Road and Cemetery.

PR2303 **REPORT FROM OPERATIONS MANAGER – CURRENT REPAIR LIST**

Members were in receipt of a brief report from the Operations Manager with the current repairs list with a



red/amber/green highlight system of works needed

Members were asked to note the report.

It was **PROPOSED** by Councillor Penn to note the report

It was **SECONDED** by Councillor Moiser

It was **RESOLVED** to **NOTE** the report

It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.

PR2304 **MONTHLY DEBTORS**

Members were in receipt of the above report.

Councillor Raspin **PROPOSED** to note the report

It was **SECONDED** by Councillor Bailey

It was **RESOLVED** to **NOTE** the report

PR2305 **RIVERSIDE GARDENS CAFÉ UPDATE**

Members were in receipt of a report from the RFO/Deputy Town Clerk regarding Riverside Gardens Café.

Councillor Raspin **PROPOSED** to note the report

It was **SECONDED** by Councillor Cooper

It was **RESOLVED** to **NOTE** the report.

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Meeting concluded at 8.20pm
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