

GOOLE TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

Minutes of Meeting held on 7<sup>th</sup> November 2024 commencing at 6:58PM

**PRESENT:** Councillors Flynn (In the Chair), Raspin, Cooper, Siddle, Bailey, B Jeffreys, Harrison, Bottomley, Kilcoyne, Stannard and Brophy

**OFFICERS:** Mr Brian Robertson (Town Clerk)  
Ms Stacey Norfolk (Deputy Town Clerk/RFO)  
Mrs Natasha Costello (DSA)  
Mr Phil Batten (Head of Operations)  
Mr Graham Whitehead (Head of Arts & Culture)

**PR2411** **APOLOGIES**

Apologies were received from Councillors D Jeffreys and Moiser

**PR2412** **TO RECEIVE ANY DECLARATIONS OF INTEREST AND THEIR NATURE**

Councillor Raspin declared a pecuniary interest in the agenda item on payments in that he is a supplier of services to the council

**PR2413** **MINUTES**

To sign as a correct record the minutes of the Policy and Resources Committee meeting held on the 5<sup>th</sup> September 2024 and approved at Full Council on 3<sup>rd</sup> October 2024

Councillor Siddle **PROPOSED** that the minutes of the Policy and Resources Committee of 5<sup>th</sup> September 2024 and approved at Full Council on 3<sup>rd</sup> October 2024 be signed as a correct record by the Chair Councillor Flynn

This was **SECONDED** by Councillor Bailey

It was **RESOLVED** that the minutes of the Policy and Resources Committee of 5<sup>th</sup> September 2024 be signed as a correct record by the Chair, Councillor Flynn

**PR2414** **REPORTS OF THE RESPONSIBLE FINANCE OFFICER/DEPUTY TOWN CLERK**

Members were in receipt of the following reports.

(a) Monthly Payments – September 2024

Members were recommended to **APPROVE** the schedule of payments for September 2024, totaling £301,998.74

Councillor B Jeffreys **PROPOSED** that Members **APPROVE** the schedule of payments for September 2024 of £301,998.74

This was **SECONDED** by Councillor Kilcoyne

It was **RESOLVED** that Members **APPROVE** the schedule of payments for September 2024 of £301,998.74

(b) Monthly Bank Reconciliation & Bank Statement – September 2024

Members were recommended to **APPROVE** the bank reconciliation for September 2024

It was **PROPOSED** by Councillor Bailey that Members **APPROVE** the bank reconciliation for September 2024

This was **SECONDED** by Councillor B Jeffreys

It was **RESOLVED** to **APPROVE** the bank reconciliation for September 2024

(c) Income & Expenditure to 30<sup>th</sup> September 2024

Members were recommended to **NOTE** the report for the period ending 30<sup>th</sup> September 2024

It was **PROPOSED** by Councillor B Jeffreys that Members **NOTE** the report for the period ending 30<sup>th</sup> September 2024

This was **SECONDED** by Councillor Bailey

It was **RESOLVED** to **NOTE** the report for the period ending 30<sup>th</sup> September 2024

(d) Health & Safety Policy Manual and Handbook

Members were informed that both documents were available to view in the office or could be sent electronically if requested.

Councillor Cooper requested that the document be sent electronically to him

Members were recommended to **NOTE** the report

It was **PROPOSED** by Councillor B Jeffreys that Members **NOTE** the report

This was **SECONDED** by Councillor Kilcoyne

It was **RESOLVED** to **NOTE** the report

(e) Insurance Renewal 2024

Members were recommended to **AGREE** to the 2 year extension of the existing agreement

It was **PROPOSED** by Councillor Bailey that Members **AGREE** to the 2 year extension of the existing agreement

This was **SECONDED** by Councillor Raspin

It was **RESOLVED** to **AGREE** to the 2 year extension of the existing agreement

(f) Fire Risk Assessments – All Sites

Members were informed that the documentation could be viewed in the office or sent electronically.

Councillor Cooper requested that the document be sent to him

Members were recommended to **NOTE** the report

It was **PROPOSED** by Councillor B Jeffreys to **NOTE** the report

This was **SECONDED** by Councillor Bailey

It was **RESOLVED** to **NOTE** the report

**PR2415** **REPORT FROM HEAD OF ARTS & CULTURE - JUNCTION CAFÉ BAR– HALF YEAR TRADING UPDATE**

Members were in receipt of the above report

It was **PROPOSED** by Councillor B Jeffreys to **NOTE** the report

This was **SECONDED** by Councillor Bailey

It was **RESOLVED** to **NOTE** the report

Councillors gave thanks for a job well done

**PR2416** **REPORT FROM HEAD OF OPERATIONS – INSTALLATION OF OUTDOOR CLASSROOM**

Members were in receipt of the above report

It was **PROPOSED** by Councillor Bailey to **APPROVE** the application for funding for the outdoor classroom to Goole Windfarm by Together For Goole and the submission of a planning application.

This was **SECONDED** by Councillor Siddle

It was **RESOLVED** to **APPROVE** the application for funding for the outdoor classroom to Goole Windfarm by Together For Goole and the submission of a planning application.

**PR2417**

**REPORT FROM TOWN CLERK – PUBLIC SPACES PROTECTION ORDER REVIEW (PSPO) 2025**

Members were in receipt of the above report

It was **PROPOSED** by Councillor Raspin to **NOTE** the report.

This was **SECONDED** by Councillor Bailey

It was **RESOLVED** to **NOTE** the report

**PR2418**

**REPORT FROM HEAD OF ARTS & CULTURE – GOOLE 2026 BICENTENARY PROGRAMME BOARD**

Members were in receipt of the above report

It was **PROPOSED** by Councillor B Jeffreys to **NOTE** the report

This was **SECONDED** by Councillor Harrison

It was **RESOLVED** to **NOTE** the report

**It was RESOLVED that the press and public be excluded for the following items under the public bodies (admission to meetings act) 1960 in that they contain commercial or personal information as defined under the local government act 1972 schedule act 12a the divulgence of which may be detrimental to the council.**

**PR2419**

**MONTHLY DEBTORS**

Members were in receipt of the above report.

It was **PROPOSED** by Councillor Bailey to **NOTE** the report

It was **SECONDED** by Councillor B Jeffreys

It was **RESOLVED** to **NOTE** the report

PR2420

**AMENITIES WORKING PARTY REPORT BY HEAD OF OPERATIONS**

**AMENITIES REPAIRS**

Members were in receipt of the above report

It was **PROPOSED** by Councillor Bailey to **NOTE** the report

It was **SECONDED** by Councillor B Jeffreys

It was **RESOLVED** to **NOTE** the report

Meeting concluded at 7:46PM

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A handwritten signature in black ink, appearing to be 'K. L.', is written on the page.